



The Diocese of Nova Scotia and Prince Edward Island

2020 Budget

The 2020 Budget was approved by Diocesan Council on October 6. With the Diocese in the midst of a 3 to 5 year planning process, the 2020 budget was largely prepared on a status quo basis with an over riding principle of not changing the allotment rate charged to parishes.

The 2020 Diocesan Budget calls for total spending of \$2,227,000 (an increase of \$67,000 from the 2019 Budget) and a decrease in expected Parish Support (Allotment) of \$37,000 (to \$1,786,000).

Parish Support is the Diocese' largest source of income, making up just over 80% of all revenue the Diocese receives. The other 20% of the diocese' revenue comes from investments or charges against other funds.

With respect to expenses, Episcopal Ministry at \$432,000 or 19% covers all of the costs of the Bishop, the Executive Director, the Parish Relations Coordinator, their travel and their support.

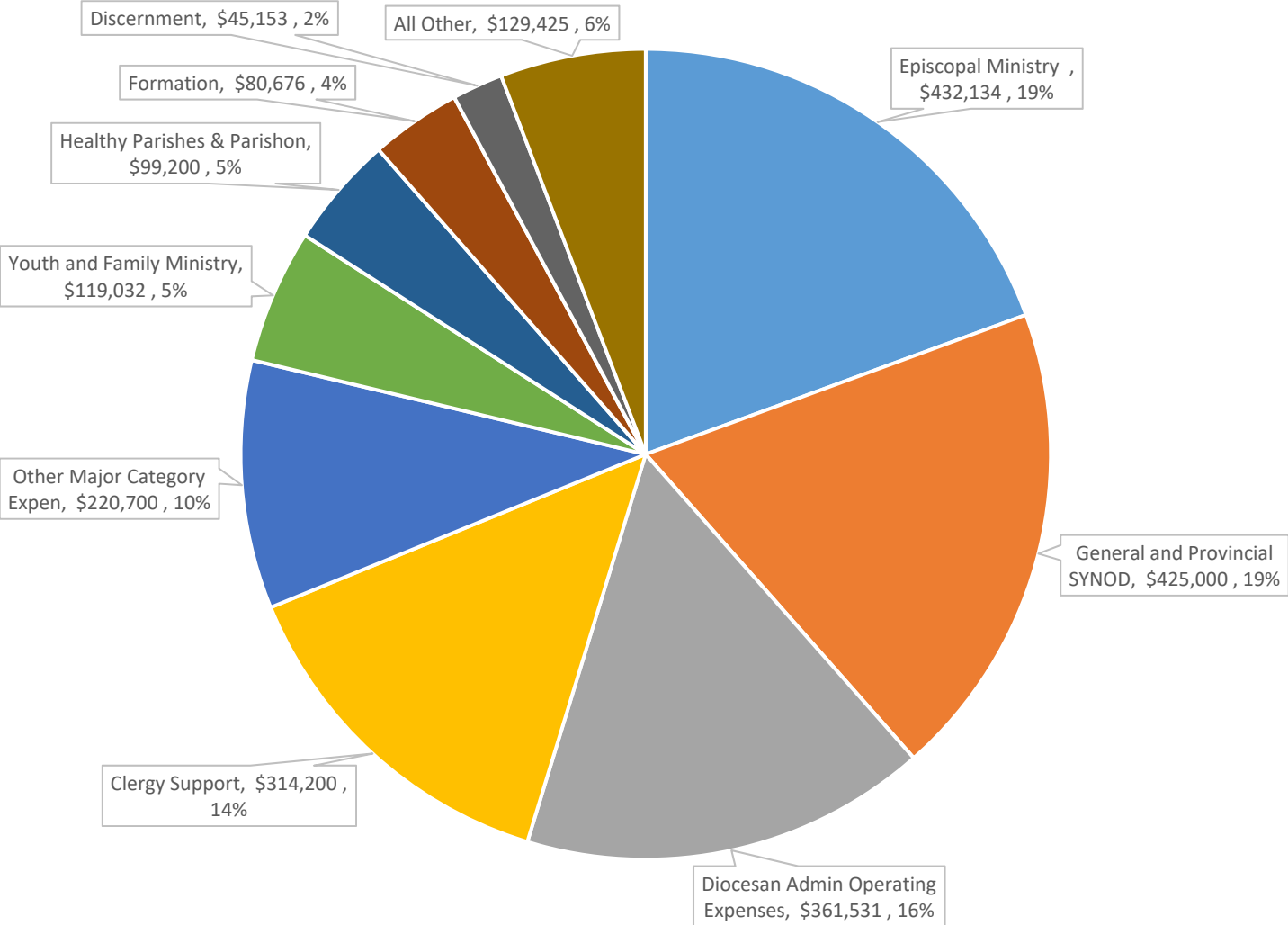
The next largest expenditure for the Diocese is the support for the mission of the Anglican Church of Canada. \$425,000 is spent supporting the work of the national church and general Synod.

Diocesan Administrative Operating costs include all the costs associated with providing payroll services to parishes, managing the Consolidated Trust Fund, maintaining the Diocese' website, and all other administrative services including reception.

Clergy Support includes direct payments for Education, extended medical, and transfer costs for clergy in Parishes.

Other Major Expenses include office rent, the cost of administering the insurance program on behalf of parishes, Governance costs, Archives, and the external audit.

2020 Budget



Diocese of Nova Scotia and Prince Edward Island



Operating Budget

For Years Ending December 31, 2016, 2017, 2018, Budget 2019, Budget 2020

	2019-12-19				
	<u>Actual 2016</u>	<u>Actual 2017</u>	<u>Actual 2018</u>	<u>Budget 2019</u>	<u>Budget 2020</u>
Revenue:					
Parish Support (Allotment)	\$ 2,024,664	\$ 1,965,037	\$ 1,900,577	\$ 1,823,000	\$ 1,786,314
Investment Income	173,133	173,113	189,511	173,000	175,000
Insurance Recovery	23,757	24,010	25,226	30,000	24,000
Inglis Fund	57,265	57,531	57,428	57,000	57,000
Other Income - Short Term Inv	2,201	5,967	15,351	6,000	8,000
Capital Campaign Fund	8,338		11,402		-
CAPP Parish Funding	4,941	4,434	9,496	6,000	6,000
Extension Fund Commission			42,000	45,000	42,000
Income from Other Sources				20,000	128,738
TOTAL Revenue	2,294,299	2,230,092	2,250,991	2,160,000	2,227,052
Expenditures					
Episcopal Ministry	\$ 379,050	\$ 405,500	\$ 374,036	\$ 426,200	\$ 432,134
Discernment	52,067	44,805	43,025	46,700	45,153
Formation	98,112	66,429	89,382	67,000	80,676
Clergy Support	311,004	268,794	271,738	282,500	314,200
Other Healthy Leadership	30,706	41,937	43,770	32,500	35,000
Mission and Outreach	13,270	11,820	48,899	37,000	40,975
Youth and Family Ministry	101,333	104,728	114,091	108,900	119,032
Healthy Parishes and Parishioners	69,742	90,227	98,319	105,000	99,200
Financial Management and Development	29,627	40,530	49,183	43,700	52,250
Human Resources	935	990	1,660	1,500	1,200
Other Major Expense Categories	398,618	232,950	179,573	234,700	220,700
Diocesan Administration - Operating	365,395	337,460	366,462	348,800	361,531
General and Provincial Synods	429,491	423,042	429,542	425,500	425,000
TOTAL EXPENDITURES	2,279,350	2,069,212	2,109,680	2,160,000	2,227,052
Surplus (Deficit)	\$ 14,949	\$ 160,880	\$ 141,311	\$ -	\$ 0
AST Capital	-	-	150,000	-	-
Net Surplus (Deficit)	\$ 14,949	\$ 160,880	\$ (8,689)	\$ -	\$ 0

EXPENDITURES

<u>HEALTHY LEADERSHIP</u>	<u>Actual 2016</u>	<u>Actual 2017</u>	<u>Actual 2018</u>	<u>Budget 2019</u>	<u>Budget 2020</u>
Episcopal Ministry					
Salaries EI & CPP	\$ 206,018	\$ 225,526	\$ 270,651	\$ 246,100	\$ 248,071
Benefits - Pension, LTD	45,242	50,456	41,154	53,100	\$ 59,639
Housing Allow. Bp Ex Di, VitCo	72,000	72,000	6,852	72,000	\$ 69,424
Travel and Expenses	16,602	17,182	15,441	18,000	16,500
Special Functions, Hospitality	5,067	8,248	7,666	5,000	7,000
Bishop's Discretionary	3,880	6,312	4,764	5,000	5,000
Bishop's Advisory Council	8,819	7,103	9,143	8,000	8,000
Regional Deans	5,066	6,173	5,865	6,500	6,000
Cathedral	12,500	12,500	12,500	12,500	12,500
Project work	3,856	-	-	-	-
	379,050	405,500	374,036	426,200	432,134

Discernment	<u>Actual 2016</u>	<u>Actual 2017</u>	<u>Actual 2018</u>	<u>Budget 2019</u>	<u>Budget 2020</u>
Discernment Resources	\$0		\$879	\$200	\$0
SOM Pre Ordination Assessment	-		223		-
Psychological Assessment	-		-		-
CAPP Pre Ord Review	96	202	258	300	-
SOM-ACPO	1,266	748	400	1,500	1,000
Vocations Conference	832	880	-	1,000	900
CAPP Co Ordinator Sal + Bene	37,478	30,498	28,677	29,200	\$ 29,853
Community of Deacons	1,731	3,137	4,398	3,500	3,400
CAPP Events	10,664	9,340	7,380	11,000	10,000
Minis Comm Meet/Other--HL VSST	-		810		-
	52,067	44,805	43,025	46,700	45,153
Formation					
Formation Director (Sal + Ben)	35,158	35,062	38,310	42,000	\$ 39,076
Formation Program resources	2,173	1,991	394	2,000	1,700
Formation Travel	1,223	1,436	559	1,500	1,000
Meals & Hospitality	1,904	868	1,063	2,000	1,400
Music	5,883	5,808	5,400	6,500	6,000
Diocese of Fredericton (Participation)	-	(19,000)	(9,500)	(10,000)	(9,500)
Dorothy Ward Endowment	-	-	-	(15,500)	-
Honorarium/New Program (AST)	3,850	500	461	500	1,600
Formation Retreats	885	268	750	500	600
Mentoring & Con Ed -Newly Ord	2,080	2,122	1,128	2,500	1,800
Summer Field Placement	44,956	37,374	50,817	35,000	37,000
	98,112	66,429	89,382	67,000	80,676
Clergy Support					
Continuing Education	36,863	37,506	37,256	50,000	62,500
Group Life	26,676	26,225	26,852	27,500	27,500
Medical/Dental	168,574	170,226	167,193	170,000	175,000
Clergy Conference	9,834	1,647	12,948	-	9,000
Clergy Transfers	54,984	29,633	26,543	30,000	34,000
Short Term Disability Costs	14,073	3,557	946	5,000	6,200
	311,004	268,794	271,738	282,500	314,200
Other Healthy Leadership					
Atlantic School of Theology	22,368	32,368	32,368	32,500	35,000
Clergy Wellness Capit Campaign	8,338	9,569	11,402	-	-
	30,706	41,937	43,770	32,500	35,000
Total Leadership+Support	870,939	827,465	821,951	854,900	907,164

<u>MISSION, OUTREACH</u>	<u>Actual 2016</u>	<u>Actual 2017</u>	<u>Actual 2018</u>	<u>Budget 2019</u>	<u>Budget 2020</u>
Fairness in Basic Human Needs	-	771	-		-
PWRDF Task Group	504	2,109	740		900
Refugee Task Group	1,773	2,137	2,362		2,100
Environment Task Group	531	456	47		350
First Nations Relations Task Group	100	278	-		125
MOST Grants	5,362	850	750	7,000	2,500
Mission to Seafarers (Grant)	5,000	5,000	5,000	5,000	5,000
MOST Meetings	-	219	-		-
Missional Initiatives (incl Connectors)	-	-	40,000	25,000	30,000
Total Mission ,Outreach	13,270	11,820	48,899	37,000	40,975
<u>YOUTH & FAMILY MINISTRY</u>					
Youth Co-Ord (Sal/Ben)	41,618	43,418	44,407	45,600	\$ 49,099
Youth Co Ord Ex (Incl Reg Yt Wkrs)	6,028	5,252	9,718	6,500	7,000
Youth Ministry - Prog +DY Prog	8,143	11,696	11,947	10,000	10,600
Campus Ministries	-		-		
Kings/Dal-Sal/Bene/Trv	36,723	37,964	40,413	39,300	\$ 41,633
Other Campus Ministries	6,000	6,000	6,000	6,000	9,000
VSST meetings	2,821	398	1,606	1,500	1,700
Total Youth & Family Ministry	101,333	104,728	114,091	108,900	119,032

<u>Healthy Parishes & Parishoners</u>	<u>Actual 2016</u>	<u>Actual 2017</u>	<u>Actual 2018</u>	<u>Budget 2019</u>	<u>Budget 2020</u>
Healthy Parish Communities					
Resource Centre	\$ 1,552	\$ 525	\$ 770	\$ 1,000	\$ 1,000
Stewardship	2,743	7,408	7,620	7,500	6,000
Healthy Parishes VSST Meeting	5,763	1,374	367	2,000	2,500
Health Care Chaplancy Salaries + Bene	49,942	67,421	78,089	78,500	\$ 75,400
Health Care Program Support	430	395		2,500	500
Parish Relations Meet + Travel	1,437	1,108	1,381	2,000	2,000
Educ for Ministry	2,130	2,196	2,497	2,500	2,000
ACW Board Grant	5,000	9,000	7,500	9,000	9,000
Healthy Leadership VSST	745	800	95		800
Total Healthy Parishes & Parishoners	69,742	90,227	98,319	105,000	99,200
FINANCIAL MGT & DEVELOPM					
Diocesan Times	\$ 27,430	33,142	45,310	36,500	45,000
Communication/Web Site Mgt	-	5,792	1,892	5,000	5,000
Fin Mgt VSST meeting expense	1487	1311	1545	1500	1500
Budget Task Group	447	256	436	500	500
Investment liaison		29			-
Mortgage Loan & Property TG	263			200	250
Total Fin Mgt & Devel	29,627	40,530	49,183	43,700	52,250
Human Resources					
HR VSST Meeting	935	990	1,660	1,500	1,200
Total Human Resources	935	990	1,660	1,500	1,200

<u>Other Major Category Expen</u>	<u>Actual 2016</u>	<u>Actual 2017</u>	<u>Actual 2018</u>	<u>Budget 2019</u>	<u>Budget 2020</u>
Archives	28,394	29,116	29,869	30,500	30,500
Diocesan Council	16,577	17,746	19,860	18,500	18,000
Diocesan Synod	15,000	7,877	15,236	12,000	12,750
Episcopal Task Groups	770		589		-
Legal	13,227	4,002	2,413	7,000	9,250
Rent-1340 Cathedral Lane	35,287	35,424	36,473	49,700	49,700
Insurance Program Administration	30,516	21,019	1,283	30,000	25,000
Synod D+O+Gen Liability Premium	5,577	5,792	6,358	6,500	6,500
External Audit	22,853	19,441	20,190	18,000	21,000
Refugee Grants	29,000	20,500		-	-
HST	49,571	56,996	41,452	50,000	42,000
Amortization	16,761	15,037	5,850	12,500	6,000
Allotment Rebate	135,085				-
Total Other Major Category	398,618	232,950	179,573	234,700	220,700

<u>Diocesan Admin Operating Expenses</u>	<u>Actual 2016</u>	<u>Actual 2017</u>	<u>Actual 2018</u>	<u>Budget 2019</u>	<u>Budget 2020</u>
Salaries, EI & CPP	248,424	220,032	222,346	228,600	\$ 247,100
Benefits - Pension & LTD **PF	23,193	26,660	30,410	34,700	\$ 36,930
Staff Travel & Expenses	355	167	1,503	1,000	1,000
Staff Development	2,153		938	1,000	1,500
Computer Support/Maintenance	19,288	20,447	19,343	22,000	20,000
Telephone	3,233	3,297	4,731	3,500	3,800
Postage	10,562	9,086	8,352	10,500	9,500
Stationery, Supplies, Printing	24,015	22,488	22,527	25,000	23,000
Meeting Rooms-Expense	965	1,002	-	1,000	700
Par Program Administration	14,856	10,078	39,255	-	-
Bank Charges/Par	14,411	14,770	15,643	15,500	15,000
Miscellaneous	2,861	1,708	1,225	1,500	2,000
Prior Period Adjustments	-	7,517		3,500	-
Web Site Mgt	1,079	208	189	1,000	1,000
Transition -Controller	-				
Total Admin Expenses	365,395	337,460	366,462	348,800	361,531
<u>GENERAL, PROVIN SYNOD</u>					
General Synod Assessment	400,000	400,000	400,000	400,000	400,000
General Synod Meeting Expenses	5,449		6,500	6,500	6,500
Provincial Synod Assesment	16,542	16,542	16,542	12,000	12,000
Provincial Synod Travel/Exp	-		-	500	-
Lambeth	7,500	6,500	6,500	6,500	6,500
					-
TOTAL GENERAL & PROVINCIAL SYNOD	429,491	423,042	429,542	425,500	425,000
TOTAL EXPENDITURES	\$2,279,350	\$2,069,212	\$2,109,680	\$2,160,000	\$2,227,052