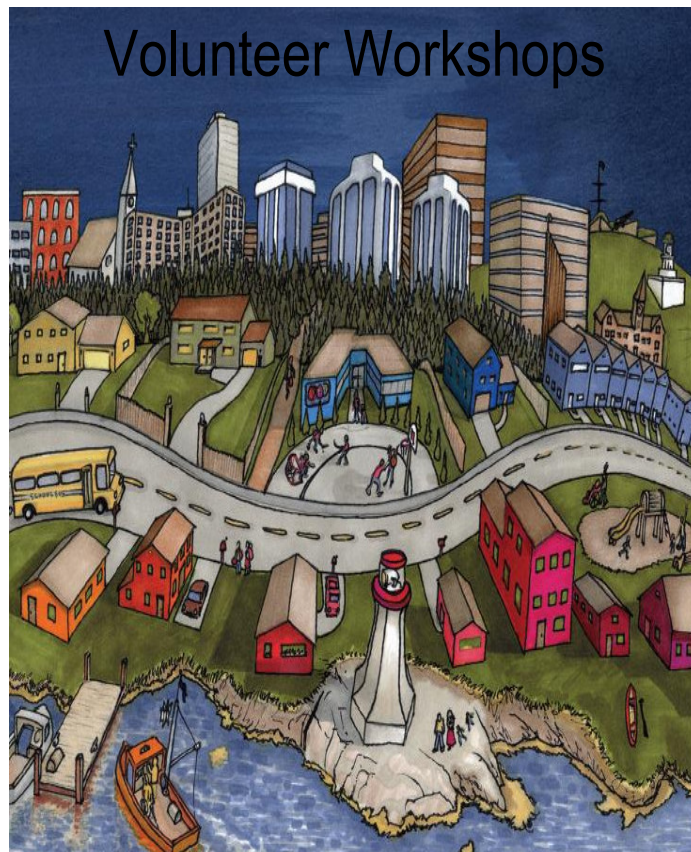


# HALIFAX

REGIONAL MUNICIPALITY



## Volunteer Workshops

**HRM Volunteer Services is offering a series of volunteer workshops this spring. The workshops are intended for volunteers and are free to attend.**

**To register, call 490-4309 or email [hrmvolunteerservices@halifax.ca](mailto:hrmvolunteerservices@halifax.ca)**

**Understanding Your Personality Type** – Learn to embrace difference, while attempting to understand our own feelings and emotions. Differences reflect preferences people have for the way they process information, make decisions, organize their workspace, or socialize with others instead of judging. This session will provide tools to support you in working productively with others. **6:30pm – 8:30pm Jan 28 Musquodoboit Harbour Library**

**Using the Internet to Promote your Organization** - Participants will learn how to use the internet and social networking sites to benefit their organization. Discover how a web presence can promote your organization and attract volunteers. Presenters will also provide an interactive introduction to Facebook and its many useful applications. **10:00am – 11:30pm Feb 10 Bloomfield Centre, Halifax**

**HRM Grant Program Workshop** - This workshop will review the HRM Grants Program, offer advice on writing effective proposals, share reasons why some proposals are funded and others are not. Leveraging of funding is explored and as well as tips on how to present a project budget. HRM Grant Applications are due the end of March. **6:30pm – 8:30pm Feb 18, Bloomfield Centre, Halifax**

**Developing Outdoor Facilities** - Does your community want to build a playground, skate-park, Basketball court, trail or other outdoor facilities? This workshop will provide you with an understanding of the municipal processes for developing outdoor facilities and examine how to get community support, project planning, budgeting and partnerships. **6:30pm – 8:30pm Feb 25 Musquodoboit Harbour Library**

**Organizing Community Events** - From street parties to festivals we will lead you through a process of organizing community events. Topics and a take home “how-to” booklet will include: event planning tips, how HRM can help you with your event, possible partners and a look at getting sponsors to help make your event happen! **6:30pm – 8:30pm March 10 Bloomfield Centre, Halifax**

**Volunteer Recruitment** - This workshop will provide practical tips and tools to recruit volunteers to your group. We will discuss the importance of an effective recruitment program, various recruitment methods and how to support your new volunteer once you’ve recruited them. We will look at recruitment from both the perspective of the volunteer and the organization. **6:30pm – 8:30pm March 24 Musquodoboit Harbour Library**

**Community Engagement** – Learn how to effectively engage and consult your community to develop support for a community project or develop community capacity. **10:00am -12:00pm April 14 Bloomfield Centre, Halifax**

**Conflict as Opportunity** - Today’s complex world demands a wider range of responses and greater skills at resolving conflicts that the tendency to attack or avoid a person we disagree with. This session provides information and strategies that will help you turn conflict into opportunity. **6:30pm – 8:30pm April 28 Musquodoboit Harbour Library**

**Effective Meetings** - Want to avoid those dreaded meetings that don’t seem to go anywhere? This workshop will explore some tools and techniques to get organized, get things under control, and get things accomplished. **10:00am -12:00pm May 5 Bloomfield Centre, Halifax**

**Managing & Motivating Volunteers** - It is important for organizations to be able to retain and involve their existing volunteers. Knowing how to manage and motivate volunteers effectively is key. This session will take you through the elements of volunteer management from selecting and matching volunteers to recognizing and rewarding their valuable contributions. **6:30pm – 8:30pm May 26 Musquodoboit Harbour Library**

**Step Up Up Leadership** – This course was designed by volunteers for volunteers looking for training in personal and skill development. This is a 10 week program which covers topics like personality type, group dynamics, how to form organizations, effective meetings, etc. **6:30pm – 9:00pm March 29 North Woodside Community Centre, Dartmouth**  
**6:30pm – 9:00pm March 23 Cole Harbour – Location TBA**