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HOUSING ALLOWANCES

Diocese of Nova Scotia & Prince Edward Island

- A) A Housing Allowance shall be paid to a clergy in lieu of a Rectory when one does not exist.
- B) I) The housing allowance shall be based on the fair rental value of a **house that is in the area served by the parish and that meets the parameters outlined in Appendix A 3 or 4 bedroom house, in the area served by the parish, equivalent in nature to that described in the Diocesan Rectory Construction Guidelines 2.2.2 a.** Such a figure shall be set after consulting with 3 local realtors (written confirmation from realtors is required).
- II) The Parish shall ensure a reasonable allowance for utility and associated living costs are included in the Housing Allowance.
- Such costs are as follows:
- Heat
 - Light
 - Water
 - Telephone (less personal calls)
- C) The Regional Dean and Parish Council are to review on a bi-annual basis the minimum housing allowance based on the same process as outlined in section B. The purpose of this review is either to maintain the present allowance or to increase it to a more acceptable level.
- D) Upon the resignation of a Rector, The Regional Dean and Parish Council shall agree upon a minimum, reasonable, housing allowance for the current year to be utilized in final negotiations with a perspective incumbent, based on the procedure outlined in section B. This figure, with supporting documentation, is to be forwarded to the Executive Assistant to the Bishop for final approval and shared with the Archdeacon for information purposes.
- E) Upon request by the incumbent, the Parish shall provide and advance to the incumbent for the first month's rent and damage deposit to maximum of 10% of the regular yearly housing allowance. Such an advance shall be amortized over the first 12 months with the monthly housing allowance being reduced accordingly.

PLEASE NOTE: As per policy 2.1.19, the salary compensation package for each clergy person shall consist of stipend plus housing (either a rectory or a housing allowance), regardless of personal circumstances. This includes but is not limited to instances when two members of the clergy are married to one another.