

Schedule of Pay Dates and Submission Deadlines For 2012

These are the deadlines for the submission of Payroll changes for the 2012 year. As these deadlines are required by the bank deposit system it is necessary for all payroll changes to reach Central Payroll by these dates. We have no flexibility with the bank transmission dates. If the deadline is missed, the payroll change will be processed on the next pay date. Payroll information can be sent by Email (cnewcomb@nspeidiocese.ca) with a follow up letter signed by the parish treasurer or warden.

Payroll

For:	Jan 15	Payroll information to be received by:	Jan 06
For:	Jan 30	Payroll information to be received by:	Jan 23
For:	Feb 15	Payroll information to be received by:	Feb 07
For:	Feb 28	Payroll information to be received by:	Feb 22
For:	Mar 15	Payroll information to be received by:	Mar 07
For:	Mar 30	Payroll information to be received by:	Mar 23
For:	Apr 15	Payroll information to be received by:	Apr 04
For:	Apr 30	Payroll information to be received by:	Apr 23
For:	May 15	Payroll information to be received by:	May 07
For:	May 30	Payroll information to be received by:	May 23
For:	Jun 15	Payroll information to be received by:	Jun 07
For:	Jun 30	Payroll information to be received by:	Jun 22
For:	Jul 15	Payroll information to be received by:	Jul 05
For:	Jul 30	Payroll information to be received by:	Jul 23
For:	Aug 15	Payroll information to be received by:	Aug 07
For:	Aug 30	Payroll information to be received by:	Aug 23
For:	Sept 15	Payroll information to be received by:	Sept 07
For:	Sept 30	Payroll information to be received by:	Sept 21
For:	Oct 15	Payroll information to be received by:	Oct 05
For:	Oct 30	Payroll information to be received by:	Oct 23
For:	Nov 15	Payroll information to be received by:	Nov 06
For:	Nov 30	Payroll information to be received by:	Nov 23
For:	Dec 15	Payroll information to be received by:	Dec 06
For:	Dec 30	Payroll information to be received by:	Dec 18