

# 2010

## PARISH INFORMATION

**Please complete and submit to the Synod Office within three weeks of your Parish Annual Meeting, as specified in Canon 35.**

<u>PARISH Name:</u>	<u>REGION #</u>	<u>PARISH #</u>

Parish Mailing Address (including postal code):	
Civic Address:	
Parish Office phone number:	Parish Office fax number:
Parish e-mail Address:	Parish web site: http://
Office Administrator/Secretary (if applicable)	
Email address to send confirmation of receipt of this form:	

*for multi-point parishes:*

Church Name(s) & Civic Address(es):

Status: [please underline one]

Rector/ Priest-in- Charge:		Full-time Part-time NSOM
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Name(s) of other ordained person(s) in the parish:

Status: [please underline one]

	Assistant Priest Deacon Honorary Retired
	Assistant Priest Deacon Honorary Retired
	Assistant Priest Deacon Honorary Retired

Parish Name \_\_\_\_\_ Parish # \_\_\_\_\_

**2010 Lay Synod Dates - Elected Delegates**

Parish Name \_\_\_\_\_ Parish # \_\_\_\_\_

**Dates of Synod:**

*PLEASE NOTE THAT THERE IS NO DIOCESAN SYNOD PLANNED FOR 2010. YOU MAY RETAIN SYNOD DELEGATES ELECTED IN 2009 OR ELECT PEOPLE TO REPLACE ANYONE WHO IS NO LONGER IN THE PARISH OR IS OTHERWISE UNABLE TO CONTINUE AS A REPRESENTATIVE ON YOUR PARISH COUNCIL. IN THE EVENT OF SOME UNFORSEEN NEED FOR A DIOCESAN SYNOD, DELEGATES MUST CLEARLY BE IDENTIFIED.*

**Lay Delegates: (maximum 3 per Pastoral Unit)**

Please mark box if this person is a Regional Council Member: ▼

Name:	
Address (including postal code):	
Home Telephone:	Work Telephone:
E-mail:	Fax:

Name:	
Address (including postal code):	
Home Telephone:	Work Telephone:
E-mail:	Fax:

Name:	
Address (including postal code):	
Home Telephone:	Work Telephone:
E-mail:	Fax:

**Youth Delegate: (maximum 1 per Pastoral Unit)**

Name:	
Address (including postal code):	
Home Telephone:	Work Telephone:
E-mail:	Fax:

Date of AGM at which Lay Synod Delegates were reaffirmed or elected: \_\_\_\_\_

Signature of Rector or Priest-in-Charge: \_\_\_\_\_

Parish Name \_\_\_\_\_ Parish # \_\_\_\_\_

## ENTITLED TO VOTE

### CANON 35(18), Section (1)

- (1) At a meeting of a parish, any person who
  - (a) has attained the age of sixteen years;
  - (b) is a communicant of a congregation that forms a part of the parish who customarily attends worship services in the parish; and
  - (c) contributes to the support of the parish either financially or by participating in the ministries of the parish,may vote on any question before the meeting.

## LAY REPRESENTATIVES TO SYNOD

(Constitution of the Synod of the Diocese of Nova Scotia and Prince Edward Island)

Canon 35, 20, r, states that each annual meeting of a parish shall elect lay representatives and youth delegates to Synod "pursuant to the Constitution of the Diocese". Lay representatives are members of both the Parish Council and the Church Council of the Church of which they are members (Canon 35, 8, 1h and Canon 35, 13, 1g). Youth delegates to Synod are members of Parish Council only (Canon 35, 8, 1h).

### Qualifications:

Each Lay Representative shall be a communicant and regular attender of the full age of 16 years before his or her election or appointment who is also qualified to vote at meetings of the pastoral unit\* he or she is to represent. (Constitution Section 5(3) )

Each Youth Delegate shall be a communicant and regular attender of the full age of 16 years who has not reached the full age of 22 years at the time of his or her election or appointment, and who is also qualified to vote at meetings of the pastoral unit\* he or she is to represent. (Constitution Section 6(2) )

### Number of Lay Representatives (Constitution Section 5(2) and 6(1))

- a) Each pastoral unit\* may elect or appoint three lay representatives
- b) Each pastoral unit\* may elect or appoint one youth delegate

Each pastoral unit\* may elect or appoint an alternate for each Lay Representatives or Youth Delegates elected or appointed.

\*Note: "Pastoral unit" has been replaced in Canon 35 by the word "parish" and means "a congregation, or two or more congregations that are, for the purpose of ministry, grouped together, served by a member of the clergy licensed by the Bishop . . ." (Canon 35, 3, 1, j) This means that the maximum number of Lay Representatives for all of the congregations who are served by one licensed clergyperson is three.

Pastoral Units should **elect alternative Lay Representatives and Youth Delegates** in the event that one or more of the elected delegates is unable to attend the next session of Synod.

Parish Name \_\_\_\_\_ Parish # \_\_\_\_\_

**Parish Wardens:** (two; third optional)

**Please mark box if this person is a Regional Council Member:** ▼

Strike or circle one: Returning to this Position New to this Position	Name:	
	Address (including postal code): <input type="checkbox"/>	
	Home Telephone:	Work Telephone:
	E-mail:	Fax:

Strike or circle one: Returning to this Position New to this Position	Name:	
	Address (including postal code): <input type="checkbox"/>	
	Home Telephone:	Work Telephone:
	E-mail:	Fax:

Strike or circle one: Returning to this Position New to this Position	Name:	
	Address (including postal code): <input type="checkbox"/>	
	Home Telephone:	Work Telephone:
	E-mail:	Fax:

**Parish Treasurer:**

Strike or circle one: Returning to this Position New to this Position	Name:	
	Address (including postal code): <input type="checkbox"/>	
	Home Telephone:	Work Telephone:
	E-mail:	Fax:

**Parish Council Secretary:**

Strike or circle one: Returning to this Position New to this Position	Name:	
	Address (including postal code): <input type="checkbox"/>	
	Home Telephone:	Work Telephone:
	E-mail:	Fax:

Parish Name \_\_\_\_\_ Parish # \_\_\_\_\_

**Parish Council Members-at-Large: Please mark box if this person is a Regional Council Member:** ▼

Name:	
Address (including postal code):	
Home Telephone:	Work Telephone:
E-mail:	Fax:

Name:	
Address (including postal code):	
Home Telephone:	Work Telephone:
E-mail:	Fax:

Name:	
Address (including postal code):	
Home Telephone:	Work Telephone:
E-mail:	Fax:

Name:	
Address (including postal code):	
Home Telephone:	Work Telephone:
E-mail:	Fax:

Name:	
Address (including postal code):	
Home Telephone:	Work Telephone:
E-mail:	Fax:

Name:	
Address (including postal code):	
Home Telephone:	Work Telephone:
E-mail:	Fax:

Parish Name \_\_\_\_\_ Parish # \_\_\_\_\_

**Please mark box if this person is a Regional Council Member:**



Name:	
Address (including postal code):	
Home Telephone:	Work Telephone:
E-mail:	Fax:

Name:	
Address (including postal code):	
Home Telephone:	Work Telephone:
E-mail:	Fax:

Name:	
Address (including postal code):	
Home Telephone:	Work Telephone:
E-mail:	Fax:

Name:	
Address (including postal code):	
Home Telephone:	Work Telephone:
E-mail:	Fax:

Name:	
Address (including postal code):	
Home Telephone:	Work Telephone:
E-mail:	Fax:

Parish Name \_\_\_\_\_ Parish # \_\_\_\_\_

Please mark box if this person is a Regional Council Member:



Name:	
Address (including postal code):	
Home Telephone:	Work Telephone:
E-mail:	Fax:

**Additional Regional Council Members (not listed on previous pages):**

Name:	
Address (including postal code):	
Home Telephone:	Work Telephone:
E-mail:	Fax:

Name:	
Address (including postal code):	
Home Telephone:	Work Telephone:
E-mail:	Fax:

Name:	
Address (including postal code):	
Home Telephone:	Work Telephone:
E-mail:	Fax:

Name:	
Address (including postal code):	
Home Telephone:	Work Telephone:
E-mail:	Fax:

Date of Annual Meeting at which all of the above were elected: \_\_\_\_\_

Parish Name \_\_\_\_\_ Parish # \_\_\_\_\_

# 2010 Parish Organizations

## Organist/Choir/Music Director:

Name:	
Address (including postal code):	
Home Telephone:	Work Telephone:
E-mail: <b>(personal or parish , but IMPORTANT)</b>	Fax:

## PWRDF Representative:

Name:	<b><i>POSITION:</i></b>
Address (including postal code):	
Home Telephone:	Work Telephone:
E-mail:	Fax:

## Parish Heritage Contact:

Name:	<b><i>POSITION:</i></b>
Address (including postal code):	
Home Telephone:	Work Telephone:
E-mail:	Fax:

## Other Parish Organization Leaders:

Name:	<b><i>POSITION:</i></b>
Address (including postal code):	
Home Telephone:	Work Telephone:
E-mail:	Fax:

Parish Name \_\_\_\_\_ Parish # \_\_\_\_\_

Name:	<b><i>POSITION:</i></b>
Address (including postal code):	
Home Telephone:	Work Telephone:
E-mail:	Fax:

Name:	<b><i>POSITION:</i></b>
Address (including postal code):	
Home Telephone:	Work Telephone:
E-mail:	Fax:

Name:	<b><i>POSITION:</i></b>
Address (including postal code):	
Home Telephone:	Work Telephone:
E-mail:	Fax:

Name:	<b><i>POSITION:</i></b>
Address (including postal code):	
Home Telephone:	Work Telephone:
E-mail:	Fax:

Name:	<b><i>POSITION:</i></b>
Address (including postal code):	
Home Telephone:	Work Telephone:
E-mail:	Fax:

Parish Name \_\_\_\_\_ Parish # \_\_\_\_\_

# 2010 Diocesan Lay Readers' Association

Canon 27, with reference to the handbook, requires our Association to maintain a list of currently active Lay Readers in our Diocese. This list is the only one maintained and is used for many Diocesan and National Church purposes.

PLEASE make cheque payable to the **Diocesan Lay Readers' Association**.

Total Annual Fee Enclosed: \$\_\_\_\_\_

Name:	
Address (including postal code):	
Home Telephone:	Work Telephone:
E-mail:	Fax:
Please Circle: Lay Reader   Lay Reader in Training	
\$10 Annual Fee Enclosed	

Name:	
Address (including postal code):	
Home Telephone:	Work Telephone:
E-mail:	Fax:
Please Circle: Lay Reader   Lay Reader in Training	
\$10 Annual Fee Enclosed	

Name:	
Address (including postal code):	
Home Telephone:	Work Telephone:
E-mail:	Fax:
Please Circle: Lay Reader   Lay Reader in Training	
\$10 Annual Fee Enclosed	

Parish Name \_\_\_\_\_ Parish # \_\_\_\_\_

Name:	
Address (including postal code):	
Home Telephone:	Work Telephone:
E-mail:	Fax:
Please Circle: Lay Reader   Lay Reader in Training	
\$10 Annual Fee Enclosed	

Name:	
Address (including postal code):	
Home Telephone:	Work Telephone:
E-mail:	Fax:
Please Circle: Lay Reader   Lay Reader in Training	
\$10 Annual Fee Enclosed	

Name:	
Address (including postal code):	
Home Telephone:	Work Telephone:
E-mail:	Fax:
Please Circle: Lay Reader   Lay Reader in Training	
\$10 Annual Fee Enclosed	

Name:	
Address (including postal code):	
Home Telephone:	Work Telephone:
E-mail:	Fax:
Please Circle: Lay Reader   Lay Reader in Training	
\$10 Annual Fee Enclosed	

**TOTAL AMOUNT OF CHEQUE ENCLOSED: \$ \_\_\_\_\_**

*~payable to the **Diocesan Lay Readers' Association** please~*