

**2009 Lay Salary Advice Form  
Diocese of NS & PEI**

Parish /Pastoral Unit: \_\_\_\_\_  
(List all Parishes/Pastoral Units)

Employee Name: \_\_\_\_\_ ID# \_\_\_\_\_

Position	2008 For Parish Information	2009 For Diocese Information
Stipend	\$	\$
Parish Pension: (Stipend x 5 %)	\$	\$
Long Term Disability: (Stipend x 2.2)	\$	\$
CPP (maximum for 2009: \$2118.60)	\$	\$
EI (maximum for 2009: \$1024.51)	\$	\$
<b>Total Stipend Package</b>	<b>\$</b>	<b>\$</b>

Each month, the Parish or Pastoral Unit will receive a Parish Remittance Form which outlines the Stipend details for the previous month.

**The Parish agrees to send a cheque within 30 days of month end, to cover the Stipend, parish share of Canada Pension Plan and Employment Insurance, listed on the Parish Information form and paid out by Central payroll on behalf of the Parish or Pastoral Unit.**

Adjustments for CPP and EI rate changes may be made on subsequent monthly cheques

**Signatures:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Clergy:** \_\_\_\_\_ **Parish Treasurer:** \_\_\_\_\_

**Warden:** \_\_\_\_\_ **Warden:** \_\_\_\_\_

Please send cheques and the completed form to:

The Diocesan Synod Office,  
5732 College Street, Halifax, NS, B3H 1X3

Office Use Only

Employee ID: _____	Salary Posted: _____
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