

Schedule of Pay Dates and Submission Deadlines For 2017

These are the deadlines for the submission of payroll changes for the 2017 year. As these deadlines are required by the bank deposit system it is necessary for all payroll changes to reach Central Payroll by these dates. We have no flexibility with the bank transmission dates. If the deadline is missed, the payroll change will be processed on the next pay date. Payroll information can be sent by email to dgreen@nspeidiocese.ca with a follow up letter signed by the parish treasurer or warden.

Pay Period	Pay Period Ending Date	Deadline Date for Submission	Pay Day
1	January 15	January 6	January 13
2	January 31	January 24	January 30
3	February 15	February 8	February 15
4	February 28	February 21	February 28
5	March 15	March 8	March 15
6	March 31	March 24	March 30
7	April 15	April 6	April 13
8	April 30	April 21	April 28
9	May 15	May 8	May 15
10	May 31	May 23	May 30
11	June 15	June 8	June 15
12	June 30	June 23	June 30
13	July 15	July 7	July 14
14	July 31	July 24	July 28
15	August 15	August 8	August 15
16	August 31	August 23	August 30
17	September 15	September 8	September 15
18	September 30	September 22	September 29
19	October 15	October 6	October 13
20	October 31	October 24	October 30
21	November 15	November 7	November 15
22	November 30	November 23	November 30
23	December 15	December 8	December 15
24	December 31	December 15	December 29