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## **EMPLOYEE ASSISTANCE PROGRAM**

DIOCESE OF NOVA SCOTIA & PRINCE EDWARD ISLAND

Pertains to:

**CLERGY**  
**DIOCESAN STAFF**  
**ELIGIBLE PARISH LAY EMPLOYEES**

### **PHILOSOPHY**

The DIOCESE recognizes that clergy, staff, and parish employee "wellness" & "wholeness" are important, and that personal problems (stress, marital, legal, financial, emotional, family, substance abuse etc.) can seriously affect an individual's health and functioning and may adversely affect the effectiveness of the ministry. An Employee Assistance Program (EAP) provided by Family Guidance Group Inc. (FGI) is available to help clergy and lay employees and their immediate family members deal effectively with personal problems. The EAP will provide a comprehensive range of services to deal with the broadcast range of personal issues.

### **CONFIDENTIALITY**

This service is professional, confidential and available to all clergy, lay employees and their families throughout the Diocese. The names of persons using this service are not reported to the Synod Office.

### **ELIGIBILITY**

All parish clergy, chaplains, lay employees of the diocese, full-time lay employees in parishes paid for 20 hours or more per week, clergy on leave and not employed elsewhere, and the dependents of any of the above as defined by DIOCESAN SYNOD OF NS & PEI benefit program are eligible.

If the status of a person of the DIOCESAN SYNOD OF NS & PEI in any of the above categories ends, for whatever reason, that individual will no longer be eligible for the EAP. However, if the individual or eligible dependent is using the EAP at the point of termination, the EAP will continue providing service to the individual(s) and attempt to link the individual(s) with appropriate community resources in an expeditious and professional manner.

### **SERVICE**

Call 1-800-268-5211 and identify yourself as a member of the Anglican Diocese of Nova Scotia & Prince Edward Island.