

**Minutes of a Meeting of Diocesan Council**  
**Thursday, 15 September 2005**  
**1:00 to 5:00 PM**  
**ADC, Binney Hall**

**002-01-11-05**

**Welcome:** Bishop Hiltz welcomed members of Council and called the meeting to order.

**Present:**

**Lay members:** Sandy Evans, Roy Newcombe, Judith Beaver, Ken Turner, Patrick McWade, Elaine Young, Ruth Kingsbury, Karen Wood, Jonni Turner, Elizabeth Pooley, Donna Mosher, Barbara Trecartin, Reg Beaver, Kees Zwanenburg.

**Clerical members:** The Revs. Cathy Lee Cunningham, Stacey Renouf, Mark Kingsbury, David Reid, Dianne Parker, Gloria McClure Fraser, Fred Rhymes, Heather Hamlin Gravells.

**Lutheran Partner:** The Rev. Jim Slack.

**Ex officio members:** Bishop Fred Hiltz, Bishop Susan Moxley, the Chancellor, John Arnold, the Executive Secretary, Fred Krieger, the Dean, Glen Burgomaster.

**Staff:** Executive Assistant to the Bishops, the Rev. Canon Gordon Redden, Peter Flemming.

**Guests:** Helen Ryding, Margy Withrow, Leslie Jeager, Ted Johnson, the Revs. Liz Earley, Trevor Lightfoot, Duanne Tanswell

**Regrets:** The Revs. Pam Bishop, Katie Tait, Tom Vaughan

**Common Prayer:** Led by Elaine Young.

**Minutes of the previous meeting (002-01-09-05).** Approved as circulated.

**Agenda of this meeting (001-01-09-05):** With the addition of the Archivist's Report (046-01-09-05) and the Resource Centre Report (036-01-09-05) the Agenda was accepted as circulated.

**Notices and business from the Executive Secretary of Synod:**

Council remembered the following persons who had died since the last meeting of Council: The Very Reverend J. Austin Munroe, Mrs. Gerry Walker, and the Reverend John Erb.

Please note the revised meeting dates for the Fall 2006 meetings: October 19 and December 7. Council is scheduled later so that standing committees can meet before Council. Those elected at the 2004 Synod will serve until replaced at the October meeting of Synod.

The Anglican Foundation Screening Committee was announced: Ken Turner, chair, Patrick McWade and Reg Beaver.

Please note the document circulated that gives due dates for Anglican Foundation Applications **(019-01-09-05).**

Please note the document **'Possible Ways to Reduce the Size of Synod Membership in the Diocese of Nova Scotia and Prince Edward Island (005-01-09-05).** Council will discuss the document at the November meeting using the following suggested questions: (1) Do we desire to reduce the size of synod membership? (2) Are the suggestions made for reducing the size of synod ones that should be investigated? (3) If Council believes or decides that the membership of synod should be reduced then what standing committee, task group or persons should make draft proposals to come before Council and then on to the October 2006 synod?

**Report on a Consultation with Alice Mann on Cooperating Congregations (050-01-09-05),** submitted and discussed by the Revs. Dianne Parker and Fred Rhymes. Highlights: A successful and stimulating consultation. The purpose of amalgamation is effective ministry. Congregational cooperation/amalgamation is a heuristic process, i.e. a process of discovery.

**Progress Report from the Bishop's Task Force on Property Redevelopment,** presented by Helen Ryding, Duanne Tanswell and Margy Withrow. A substantial report dated June 23, 2005, was given to the Executive Secretary but not circulated to members. The report to Council is part of a process of reporting progress to date to stakeholders. Highlights: The matter of land ownership is complex. Land will not be

sold. There is no definite proposal or time line for development now. Development criteria have been set out and circulated to interested developers. Development may help reduce costs.

It was moved and seconded (Burgomaster/J. Beaver)

**'that Council thank the Task Force for its work and invite it to continue exploring redevelopment possibilities.'** Carried.

**Report of the Diocesan Ecumenical Officer**, presented by the Rev. Liz Earley. She circulated and spoke to a written report that recounted her activities and suggested resources on ecumenism and interfaith relations. Discussion centred on the health of the Atlantic Ecumenical Council and interfaith efforts opposing video lottery terminals. The Rev. Jim Slack offered to report information on eucharistic sharing between Lutherans and Methodists in the United States.

**Report on lowering the age of eucharistic ministers**, presented by Bishop Hiltz. Bishop Hiltz and Bishop Moxley, in consultation with the chair of the Doctrine and Worship Committee, recommend that the guidelines on eucharistic ministers be revised omitting reference to the age of eucharistic ministers. Parish Councils determine their eucharistic ministers.

**Report of Bishop Hiltz to Council (003-01-09-05)**. Bishop Hiltz circulated and spoke to his written report. Highlights: He met with the United Church of Canada on church revitalization. He took part in meetings on the project 'Letting Down the Nets' as our Diocese makes its case to become a pilot diocese for that stewardship project of the National Church. The Bishop placed before Council the revised covenant between the Bishops and Synod, and had representative members of Council sign it (appended to master minutes).

**Report of Bishop Moxley to Council (003-02-09-05)**. Bishop Moxley circulated and spoke to her written report. Highlights: The Rev. Kiersten Wells has been hired as hospital chaplain. A university chaplain is under consideration. The Rev. Brian Spence will serve as acting director of the Anglican Formation Program at Atlantic School of Theology. Advertisement for youth coordinator will go out soon for hiring in January 2006. Bishop Moxley reported especially on the recent meeting of the Anglican Consultative Council in Nottingham, England. At that meeting there were important discussions on ecumenical and interfaith relations, justice, peace, and refugees. Misinformation has been intentionally and unintentionally circulated about the meeting. Most members of the communion want to maintain unity. We must listen carefully to one another. There is no monolithic and single-minded 'global south.' There was no resolution of censure of the American or Canadian Churches. Both churches remain in the Communion. There was a special meeting with the Archbishop of Canterbury. Bishop Moxley identified some important resources.

**Report of the Executive Assistants to the Bishops (026-01-09-05)**. Canon Gordon Redden circulated and spoke to his written report. Highlights: The 2004 audit is beginning. Assistance is being given to help the Bookroom bring its financial records up-to-date. Continuation of half-time Administrative Assistant in Program/Formation/Discernment) in 2006 has been recommended and approved. Bishop Moxley and Kathy Saunders will handle Vocation matters. Parishes have been supported by efforts to arrange loans and mortgages, urging and helping parishes to submit Parochial Returns, attempting to arrange an efficient and inexpensive means of conference calling, and sending some office staff to a workshop on the digital storage of records. Highlights of discussion arising from this report: The half-time administrative assistant is provided for in the 2006 budget. Arrangements for conference calling does not prejudice any recommendations that might come regarding a Diocesan Communications System. Timely preparation and submission of Parochial Returns is the responsibility of parish rectors, treasurers and wardens.

**Report of the Controller**. Peter Flemming, Diocesan Controller, reported that 'Balances brought forward' for 2000 continue to cause problems. These are being slowly reconciled. There is no need to resubmit information again. Parish ledgers will provide sufficient documentation if needed. Current quarterly statements are being issued. Please report inaccuracies.

**2006 Draft Budget (re-numbered to 010-01-09-05).** Ted Johnson circulated and spoke to the draft 2006 budget (appended to master minutes) that included explanatory notes and commentary. Highlights: The failure of some parishes to submit parochial returns complicates the budget process. The budget is now organized according to the established visioning goals. Certain revenue is to come from anticipated campaign monies according to the amount pledged in the campaign by 31 December 2005. The anticipated allotment rate is 21.5%. The anticipated compliance rate is 87.5%. Total of anticipated revenue/expenditures: \$2,549,132.00. Canon David Reid believes that by 31 December 2005 the Capital Campaign will have sufficient monies pledged so that the anticipated revenue from the campaign can be included in the budget. Highlights of some questions and comments: the bishops have reduced budgeted amounts for their hospitality, the money already donated by parishes for the youth coordinator should be shown in the budget, no contingency built into this budget, and remarks on funding for Coverdale and university chaplaincy programs. Rates for clergy travel in light of rising gas prices will be considered by the Administration and Finance Committee. Canon 16 covers what parish income is subject to allotment. The budget is meant to be shared by members of Council with parishes and regions.

It was moved and seconded (Burgomaster/M. Kingsbury)

**‘that Council receive the draft budget for circulation and discussion throughout the Diocese.’  
Carried.**

**Report of the Administration and Finance Committee (the report was not but will be circulated to Council members).** Highlights: Trevor Lightfoot reported that Administration and Finance recommends the reception of the 2006 Draft Budget. He reported the response of his committee to the document **‘Proposal to Diocesan Council Regarding Administration and Accounting Procedures for the Leap for Faith Capital Campaign’ (029-02-06-05)** referred by Council. The Committee proposes that the second paragraph of section 3. (p. 2 of 2) be amended to state membership by office rather than by name.

It was moved and seconded (Parker/Evans)

**‘that the second paragraph of section 3 (found on page 2 of 2) should be amended to include the Diocesan position of each individual, excluding Mr. Conrod and Dr. Jeager, in order to indicate that the majority of the membership on this committee is determined by ‘diocesan position’ rather than by appointment or solicitation.’ Carried.**

Discussion of the Housing Policy, 2.2.11 was deferred to the November meeting of Council.

**Capital Campaign Update (029-01-09-05).** Canon David Reid circulated and spoke to a written report. A DVD on the Campaign for use by each parish has been prepared with the help of Atlantic School of Theology. The Campaign is now in the Every Member Phase which will be celebrated on October 16, with ‘Leap for Faith Sunday.’

**Report of the Program Planning Committee (009-01-09-05).** The Rev. Gloria McClure-Fraser circulated and spoke to a written report. Highlights: hosted a budget consultation for committees on the new budget outline, held a Program Planning Committee visioning day in August, prepared a list of reflections regarding the role of Diocesan Council that it wants discussed by Council, plans to host another budget consultation early in 2006 for committees, and is working with Tanya Moxley on a presentation to Diocesan Council on an IT Communication System. Bishop Hiltz noted that Council would discuss the reflections on Diocesan Council at the November meeting, as well as hear the scheduled presentation on an IT Communications System.

**Conclusion of meeting:** The meeting concluded at 5:05 PM.

The Rev’d Canon Fred Krieger, Executive Secretary of Synod

Signed: \_\_\_\_\_

Date \_\_\_\_\_

**Minutes of a Meeting of Diocesan Council**  
**Thursday, 24 November 2005**  
**1:00 to 5:00 PM**  
**ADC, Binney Hall**

**002-01-02-06**

**Welcome:** Bishop Hiltz welcomed members of Council and called the meeting to order.

**Present:**

**Lay members:** Sandy Evans, Roy Newcombe, Judith Beaver, Ken Turner, Patrick McWade, Elaine Young, Ruth Kingsbury, Karen Wood, Jonni Turner, Elizabeth Pooley, Donna Mosher, Reg Beaver, Kees Zwanenburg.

**Clerical members:** The Revs. Stacey Renouf, Mark Kingsbury, David Reid, Gloria McClure-Fraser, Fred Rhymes, Heather Hamlin Gravells, Katie Tait

**Lutheran Partner:** The Rev. Jim Slack.

**Ex officio members:** Bishop Fred Hiltz, Bishop Susan Moxley, the Chancellor, John Arnold, the Executive Secretary, Fred Krieger, the Dean, Glen Burgomaster.

**Staff:** Executive Assistant to the Bishops, the Rev. Canon Gordon Redden, Peter Flemming.

**Guests:** Charles O'Neil, Tanya Moxley, the Revs. Trevor Lightfoot, Randy Townsend, Jack Tattrie

**Regrets:** Barbara Trecartin, the Revs. Pam Bishop, Dianne Parker, Cathy Lee Cunningham, Tom Vaughan

**Common Prayer:** Led by Canon David Reid

**Minutes of the previous meeting (002-01-11-05).** Approved as circulated.

**Agenda of this meeting (001-01-11-05):** The Executive Secretary announced that Council would consider two Anglican Foundation applications and a motion from Capital Campaign.

**Notices and business from the Executive Secretary of Synod:**

**Council remembered** the following persons who had died since the last meeting of Council: Mr. Jack Steuwe, the Revs. Max Clattenburg and John Earle.

**Appointment of three Council members to Review Development Plan:**

Bishop Hiltz informed Council that he had invited Jonni Turner, Reg Beaver and Patrick McWade to represent Council at a meeting reviewing development plans for Diocesan/Cathedral/ADC property.

**Correspondence:**

From the Rev. Krista Hilton regarding travel allowances, referred to Administration and Finance Committee.

From the Rev. Tom Vaughan, resigning from Council.

**From David Coates, on behalf of the Parish Council of St. Luke's Church, Annapolis, a request to name the new Parish of Annapolis.**

It was moved and seconded (Krieger/McWade) that  
*'Diocesan Council concurs with the Bishop dividing the Parish of Rosette into two parts, to be determined by him in consultation with the Parishes, and the amalgamation of one part of the Parish of Rosette, the Parish of Annapolis, and the Parish of Granville into one parish, to be named 'Parish of Annapolis.'* Carried

**From Bishop Hiltz regarding the move of a parish from one region to another.**

It was moved and seconded (Krieger/McClure-Fraser) that  
*'Council concurs with the Parish of Rawdon's request and the Bishop's intention to transfer the Parish of Rawdon from the Region of Clermont to the Region of Chebucto.'* Carried.

**Presentation on Planned Giving**, by Mr. Charles O'Neil, Planned Giving Consultant  
Handouts: 'Planned Giving, Church Endowments' by Donald G. Stoner, 'Will Power' and 'Gift Planning, Sharing your Gifts, Sharing your Faith'

Highlights of the presentation: Discuss endowments before you get one. Become a good corporate steward. In an endowment fund the capital is permanent. How income is spent should be based on a vision that focuses on long-term ministry and is mission-oriented. Income should not be used for operating expenses, nor to feed a savings account. Endowment Funds should have policies regarding disposition of bequests, designated gifts, investments and spending rules. Parishes should establish a vision of ministry, develop an endowment fund based on that vision and promote it.

**Report of Bishop Hiltz:** A written report was circulated.

**Report of Bishop Moxley:** A written report was circulated. She also circulated information about recent developments in the Residential Schools Settlement.

**Report of the Executive Assistance to the Bishops:** A written report was circulated by Canon Redden.

**Report of the Administration and Finance Committee:** Presented by the Rev. Trevor Lightfoot.

**2006 Budget, 'Delivering on Diocesan Vision'**

This is a new draft, the 10<sup>th</sup> draft. Total revenue and expenditure projections remain the same. Some changes have been made within the budget. Money sent to the Diocese for Youth Ministry is now shown.

Allotment rate: 21.75%; compliance rate: 87.5%.

Highlights of discussion: Funding for the Ministry of the Deaf has been withdrawn due to their failure to provide a business plan. These monies have been re-allocated. They have been informed.

We are not meeting our full General Synod allotment. We have fallen short by about 4%, or \$30,000. We have not paid our fair share.

What is the present compliance rate? Answer: 86%.

It was moved and seconded (Krieger/Wood) that  
**'Council accept the 2006 Budget as presented.'** *Carried*

**Diocesan Housing Policy 2.2.11 (010-01-11-05)**

Trevor Lightfoot explained reasons for the proposed changes.

Highlights of discussion: Why not base allowance on fair mortgage value rather than fair rental value?

'Main living area' refers only to the first floor of a house. Not so, say others.

Council agreed to amend Appendix A (Guidelines 2.2.11), second item listed, to read

'The minimum square footage for the livable area of the home should be 2000.'

It was moved and seconded (Krieger/Wood) that  
**'Council accept the proposed changes (with the amendment noted above) to Housing Allowances Guidelines, 2.2.11.'** *Carried.*

Canon David Reid asked that his vote against the motion be minuted.

**Diocesan Travel Policy, 2.1.2, (010-01-11-05)**

Trevor Lightfoot presented the reasons for changing the Diocesan Travel Policy for full time stipendiary clergy on parish business or Diocesan Staff.

The new proposed rates are:

|                     |           |
|---------------------|-----------|
| 0 – 10,000 kms      | \$0.40/km |
| 10,001 – 20,000 kms | \$0.35/km |
| 20,001 kms and up   | \$0.20/km |

It was moved and seconded (McClure-Fraser/Renouf) that  
***‘Council accept the proposed changes in the Diocesan Travel Policy.’ Carried.***  
The policy is effective 1 January 2006. No direct travel grants should be made after 1 January 2006.

**Presentation and Discussion of a document entitled “Questions for Discussion on ‘Possible Ways to Reduce the Size of synod Membership in the Diocese of Nova Scotia and Prince Edward Island” (005-04-11-05)**

Canon Krieger introduced the discussion, recalled the document on possible ways of reducing the size of synod membership prepared by the Chancellor, John Arnold and him, and advised members of the presence of the Rev. Randy Townsend, chair of recent synod arrangements committees, who can answer questions about synod.

Highlights of the discussion:

**Question 1.** Do members of Council desire to reduce the size of synod membership?

Yes. Make more use of consultation in regions – use them more creatively.

No. More people should have experience of synod, not fewer. It helps persons get involved in the church.

It is important for representatives to synod not to feel obliged to represent parish or regional views. Their rights of judgment must be protected.

How much will amalgamations affect synod numbers? Some reduction.

Yes, reduce. As synod grows it is less effective.

When did the size of synod increase: when youth delegates were added; when a third lay delegate was added.

Before we decide the appropriate size of synod we need to determine the purpose of synod.

Optimum size is determined by purpose. What is the purpose of Synod?

**Question 2.** Do members of Council think that the suggestions made for reducing the size of synod membership should be investigated?

Consider the membership of ‘institutional clergy’

Don’t exclude NSOM completely.

‘NSOM is a can of worms.’

Lutherans had a similar discussion. Proposals were made but voted down.

Determine what is a reasonable number first.

It is difficult to be creative at synod with such large numbers, e.g. the difficulty of breaking into smaller discussion groups.

It was moved and seconded (Krieger/Wood) that

***“Council invite Bishop Hiltz to name a task group to consider the document ‘Possible Ways to Reduce the Size of Synod Membership in the Diocese of Nova Scotia and Prince Edwards Island’ and the notes from the discussion of this document at Council, and to bring recommendations to the April 2006 meeting of Council.” Carried.***

**Report of Program Planning Committee.**

**Discussion on Role and Effectiveness of Council:**

The Rev. Gloria McClure-Fraser and Elaine Young facilitated a discussion by Council of the role, key functions, format, membership and communication of Diocesan Council. Council divided into six small groups and discussed the following questions: #1, What do you think are the two key functions of Diocesan Council? What do you think they should be? #2, Do you feel informed enough about the decisions you are asked to make? What meeting format, membership changes or process could help you feel more informed? #3, How does your membership on Diocesan Council help/connect with other church activities in which you are involved? How do you take what you learn in Council to other forums? What mechanisms might help with this? Program Planning will collate and summarize responses from this discussion. As a follow up, the Committee suggested the appointment of a small working group to review the results.

Bishop Hiltz agreed to appoint a small working group. The following persons indicated interest in serving on such a group: Karen Wood, Elizabeth Pooley, Susan Moxley.

**Presentation on a Diocesan Intranet Communications System:**

Tanya Moxley, on behalf of Program Planning, updated Council members on an intranet system. They propose a different system (Lotus Domino) than the one they originally recommended ('First Class'). The presentation looked at the following: Goal for Today, Agenda, Connection to Diocesan Vision, Lotus Domino, Public Web site, Internal Communications, Computers in Parishes, Accessing financial information, Costs and What's Next?

Some responses:

Some clergy lack computers and the skill to use them. Also, some parishes.

The proposal seems to meet the needs of our website. There would be increased costs for email.

We lack information. What will the ongoing costs be? Are there other options?

Is there a way to phase in, or pilot such a system?

We need a detailed implementation plan and time line that gives costs.

It was moved and seconded (McWade/Young) that

***'Council ask Program Planning to prepare a detailed implementation plan, including costs, with respect to the potential purchase of the Lotus Domino system to be presented at the next meeting of Diocesan Council (16 February 2006).'*** Carried.

**Report of the Capital Campaign Committee:** Canon David Reid circulated and spoke to a document that updated the Campaign (029-01-11-05). He explained the need for ongoing assistance in the Campaign office.

It was moved and seconded (Reid/Pooley) that

***'Council approve that Jana O'Neil be hired on a continuing basis as Leap for Faith Capital Campaign Assistant for a minimum of one year.'*** Carried.

**Anglican Foundation Applications:** Ken Turner, Chair of the Anglican Foundation Screening Committee, recommended that Council forward two completed and reviewed applications to the Foundation, (1) from Trinity Church Parish, Sydney Mines and (2) from Trinity Church, Digby.

It was moved and seconded (R. Beaver/McWade) that

***'Council support these two applications and forward them to the Anglican Foundation.'*** Carried.

**Reports gratefully received but not discussed:**

From Services to Parishes and Regions, submitted by Peter McCreath, Chair of Strategy Planning

From Lorraine Slopek, Diocesan Archivist

From Jonni Turner, Chair of Diocesan Resource Centre Advisory Subcommittee and Lorraine Slopek, Resource Librarian.

**Deferred business:** Bishop Hiltz apologized to the Rev. Jim Slack, Lutheran representative on Council that Council's time had run out before Council could receive his report. He graciously agreed to present his report at the February meeting of Council.

**Conclusion of meeting:** The meeting concluded at 5:10 PM.

The Rev'd Canon Fred Krieger, Executive Secretary of Synod

Signed: \_\_\_\_\_

Date \_\_\_\_\_

**Minutes of a Meeting of Diocesan Council**  
**Thursday, 16 February 2006**  
**1:00 to 5:00 PM**  
**ADC, Binney Hall**

**002-01-04-06**

**Welcome:** Bishop Hiltz welcomed members of Council and called the meeting to order. He noted the presence of the Rev'd Jim McCorrison, newly appointed to Council by the Regional Deans, and the Rev'd Katie Tait, continuing on Council but in the capacity of replacing the Rev'd Tom Vaughan.

**Present:**

**Lay members:** Sandy Evans, Roy Newcombe, Judith Beaver, Ken Turner, Patrick McWade, Elaine Young, Ruth Kingsbury, Jonni Turner, Elizabeth Pooley, Donna Mosher, Reg Beaver, Kees Zwanenburg, Barbara Trecartin

**Clerical members:** The Rev'ds Stacey Renouf, Mark Kingsbury, David Reid, Gloria McClure-Fraser, Fred Rhymes, Heather Hamlin Gravells, Katie Tait, Jim McCorrison, Dianne Parker

**Lutheran Partner:** The Rev'd Jim Slack.

**Ex officio members:** Bishop Fred Hiltz, Bishop Susan Moxley, the Chancellor, John Arnold, the Executive Secretary, Fred Krieger, the Dean, Glen Burgomaster.

**Staff:** Executive Assistant to the Bishops, the Rev'd Canon Gordon Redden, Mr. Peter Flemming, Controller

**Guests:** Charles O'Neil, Tanya Moxley, Brianna Hitchinson, Dawn Dickieson, the Revs. Trevor Lightfoot and Carl Fraser

**Regrets:** Karen Wood

**Minutes of the previous meeting (002-01-02-06).** Correction, page 1, bottom of page, remove the word 'Chebucto' and replace it with 'Cobequid' so that the motion reads, "Council concurs with the Parish of Rawdon's request and the Bishop's intention to transfer the Parish of Rawdon from the Region of Clermont to the Region of Cobequid."

The minutes were approved as corrected.

**Agenda of this meeting (001-01-02-06):** Considered

**Notices and business from the Executive Secretary of Synod:**

**Council remembered** the Rev'd Gregory Pritchard who died since the last meeting of Council:

**Guests expected at Council meeting were named.**

**Correspondence:** Receipt from the Anglican Foundation for a donation.

**Common Prayer:** Led by the Rev'd Jim Slack

**Report, Lutheran Partner on Council.** The Rev'd Jim Slack introduced himself, spoke about Luther, Lutheranism and the Evangelical Lutheran Church in Canada, described some differences between the Lutheran and Anglican Churches, and named the symbols in Luther's Seal which express key elements in Lutheranism.

**Report, Bishop Hiltz, Anglican-Lutheran Events.** Bishop Hiltz reported on his recent meeting with the Bishop and clergy of the Eastern Synod of the Evangelical Lutheran Church in Canada, his membership on the Joint Anglican-Lutheran Commission in Canada, and his membership as co-chair on and attendance at the newly-formed third Anglican-Lutheran International Commission (ALIC). He described and circulated an article on the recent meeting in Tanzania. The International Commission will especially monitor Anglican-Lutheran conversations world wide for consistency and coherence.

**Report, Bishop Hiltz (003-01-02-06).** Bishop Hiltz circulated a written report that described his activities since Council last met and his projected activities up to the next meeting of Council. His report included a six-page summary of '2005 Highlights' in the Diocese.

**Reports, Letting Down the Nets. Stewardship Pilot Project.**

Charles O'Neil made a presentation on the purpose of stewardship. 'Stewardship is about giving, not fundraising; about what I need to give as opposed to what the church needs.' He discussed stages of giving, (receiving and accepting, growing and investing, returning and restoring, giving and generosity), statistics about giving and categories of givers (leaders, becomers, casual, on the roles) and reasons for giving (customers, patrons, partners and family). Conversion creates internal motivation for giving.

Bishop Moxley circulated and spoke to three documents: (037-01-02-06), 'Letting Down the Nets, Stewardship Pilot Project, Progress Report'; (037-02-02-06), 'Diocese of Nova Scotia and Prince Edward Island, Letting Down the Nets, Planning Study – 2006', and (037-03-02-06), 'Healthy Congregations in a Healthy Diocese, Article for Diocesan Times, January 2006 edition'.

These documents outline the stages of the development of our pilot program project in stewardship, summarize our current planning study, 'Journey, a Stewardship Discovery Programme' that includes sections on Our Vision, Our Goal, Our Partnership, The Opportunity, The Situation, Why Stewardship Education?, Our Proposal, and We Need Your Help and an article for the Diocesan Times, January 2006 edition. Interviews conducted by the Letting Down the Nets Project team members will test our proposals and a report with recommendations will be presented at the April meeting of Diocesan Council.

Rural parishes will be included in the process and members of Council are welcome to share these documents with their parishes and regions.

**Update on the Residential Schools Settlement Fund.** Two documents were circulated to members of Council, (1) 'Summary Version of the Amending Anglican Agreement, January 24, 2006' and (2) 'Amendment of Settlement Agreement re Residential Schools'. Bishop Hiltz outlined new developments in the Residential Schools Settlement Fund negotiations. There are new terms under negotiation. If agreed to and settled the terms may be more favorable. Nothing has been finalized and changes in the federal government may delay action.

John Arnold, the Chancellor, outlined some of the terms of the new agreements and advised Council that the new terms in the amending agreement were favorable and positive.

It was moved and seconded (Glen Burgomaster/Dianne Parker),

[Title:Amendment of Settlement Agreement re Residential Schools]

*"That the Diocesan Council of The Diocesan Synod of Nova Scotia and Prince Edward Island authorizes the Bishop and the Diocesan Chancellor to do all things necessary to give effect to the Agreement in Principle entered into on November 20, 2005 between Canada, as represented by the Hon. Frank Iacobucci, Plaintiffs, as represented by the National Consortium, Merchant Law Group and other legal counsel, The Assembly of First Nations, The General Synod of The Anglican Church of Canada, The Presbyterian Church in Canada, The United Church of Canada and Roman Catholic Entities, and without restricting the generality of the foregoing, authorizes the Bishop and the Diocesan Chancellor to:*

*(a) execute all documents necessary to amend the Settlement Agreement entered into on March 11, 2003 between the Government of Canada, The General Synod of The Anglican Church of Canada, The Missionary Society of The Anglican Church of Canada, and The Anglican Church of Canada Resolution Corporation, in accordance with section 8.1 of that Settlement Agreement, so as to incorporate provisions no less favourable than those in any settlement agreement concluded by the Government of Canada with any denomination or church entity other than the Anglican Entities with respect to IRS Abuse Claims arising from Indian Residential Schools; and*

*(b) instruct legal counsel for the purpose of giving the consent of The Diocesan Synod of Nova Scotia*

*and Prince Edward Island to be added as a defendant for the purpose of the certification of any class actions from all claims covered in the class actions and to the making of any settlement orders required to give effect to any final settlement agreement between the parties to the Agreement in Principle of November 20,2005.” Carried.*

**[NB, the above motion printed in these minutes is scanned from the original. The original document circulated to Council and passed by Council is appended. The appended copy is the authentic and accurate motion.]**

Discussion comments:

We continue to pay our original share until changes have been enacted.

A steering team will probably address the question of Dioceses already bankrupted by the settlement.

The basic settlement for persons in residential schools appears to be about \$10,000 plus monies for each year a person was in attendance.

It is not anticipated that the new Federal Government will change the terms of the renegotiated agreement.

### **Break**

**Report, Bishop Moxley (003-02-02-06).** Bishop Moxley circulated a written report listing her past and upcoming activities. She advised Council that the Council of General Synod had passed a motion about a listening process related to questions of human sexuality. She will present this at the April meeting of Diocesan Council.

**Report, Gordon Redden, Executive Assistant to the Bishops (026-01-02-06).** Canon Redden circulated and spoke to a written report. It summarized his activities in administration and support, reviewed parochial returns and plans for the 2005 returns, noted parish amalgamations and reconfigurations completed, and contained two appendices: (1) ‘Timetable for Preparation of 2007 Budget’ and (2) ‘Completing the Parochial – Common Challenges’.

The Rev’d Fred Rhymes advised Canon Redden that churchpersons would like to know the names and functions of persons in the finance office.

**Financial Statements, 2004 and 2005.** The Controller, Peter Flemming, reported on the 2004 financial statement and preparations for the 2005 statement. Some issues need negotiating, for example, how much money is to be moved into reserves. Printed copies of the 2004 financial statement are available by request.

Questions, comments:

Q: Why do some parishes continue to get notices that they owe money when they are paid up?

A: (Controller). This is probably due to a move from cash to accrual method of accounting. One to one negotiations can probably solve these matters. We need to look at parish records.

Q: Do we have a protocol dealing with parishes in arrears?

A: (Bishop Hiltz). A process is being worked out, including terms of the conversation and of a parish visit. Negotiations will focus on the future, not the past. When the design of the process is completed, the Diocese will be informed. Morale issues need addressing.

Comment: Allotment compliance rate is looking fairly good.

**Presentation, Dawn Dickieson.** Dawn Dickieson, a postulant, reported on her summer experience in North India in a project sponsored by Partners in Mission. She was associated with the Church of North India. She worked in HIV/AIDS education. HIV/AIDS is an impending crisis in that area. There is much being done and much to do. Dawn is willing to preach and offer workshops about her summer experience. She circulated a document that contained Litanies for HIV/AIDS, and a Prayer for Africa.

Comments: The matter of HIV/AIDS should be before our synod. This should be referred to our National and World Mission Committee. Our own communities should also be a focus.

**Presentation, Brianna Hutchinson.** Brianna Hutchinson, a postulant, reported on her experience with the Ask and Imagine Project ('Pilgrimage' section), a program offered by Huron College, Faculty of Theology. There are two programs, one for high school students, the other for young adults. Both are intended to develop and equip participants with leadership skills. She described her experience, outlined our Diocese's participation in the programs and named their education components. Bishop Moxley now sits on the National Ask and Imagine Committee.

**Report of the Ministry Committee (040-01-02-05).** The Rev'd Carl Fraser, Chair, circulated and spoke to a written report entitled 'Presentation to Diocesan Council, February 2006'. The Committee is being reformed, its subcommittees are being reviewed and reorganized, and a new focus is being devised, lay ministry and lay leadership development. The report also summarized a discussion by the Committee of its mandate and supplied draft 4 of 'Changes as a result of the meeting with Committee on Ministry on January 19'. Carl mentioned matters that might enhance lay ministry: a ministry fair, vocations projects in parishes, joy fests, etc. Members of Council thought the Committee was moving in the right direction.

**Report on an Intranet Communications System.** Tanya Moxley, on behalf of the Program Planning Committee, returned to Council with an update on deliberations about an intranet communications system for the Diocese. Two systems had previously been recommended 'First Class' and 'Lotus Domino'. After deliberation, she determined that there was not sufficient definition of 'communication problems in the Diocese' to proceed with recommendations for technological solutions, including budget estimates. While what Program Planning proposed was greeted favorably by some, before we act on a new system, we need a better understanding of what is meant by 'communications problem.' The disease needs to be identified before a cure can be discovered and applied. To that end, Tanya circulated a simple questionnaire (appended to minutes) to members of Council. It will soon be posted on the Diocesan Website to be completed by all those interested. It invites persons to describe a communications challenge they are facing in their parish or Diocese and to say how it might be overcome. Completed questionnaires are to be returned to the Program Planning Committee.

Tanya and the Committee were thanked for the effort they put into all their reports on this matter.

**Capital Campaign Update.** The Rev'd Canon David Reid reported that at this time, \$2,652,928 has been pledged. Persons continue to work actively in the Campaign.

**Report, Administration and Finance Committee (010-01-02-06).** The Rev'd Trevor Lightfoot circulated and spoke to a report. The Report contained a motion originating in the Mortgage, Loan and Property Subcommittee recommended by the Administration and Finance Committee, namely "That Diocesan Council approve the transfer of \$500,000.00 from the surplus of funds held in the Church Extension Fund to the Capital Campaign, and that \$300,000 go towards Healthy Congregations and \$200,000.00 go towards the Cathedral Restoration." Council was advised that this would leave \$400,000 in the Church Extension Fund, monies sufficient for its work.

The motion proposed was moved and seconded. Careful discussion ensued. Various motions of amendment were moved and seconded. Questions about the prudence of Council allocating monies within the financial campaign, even to the financial campaign, were raised and discussed. In the event, all motions were withdrawn in order to clear the floor for a new motion.

It was moved and seconded (Patrick McWade/Elizabeth Pooley)

***"that Diocesan Council approve the transfer of \$500,000.00 from the Church Extension Fund to defray the expenses of the Capital Campaign."*** Carried.

(Against the motion, the Rev'd Fred Rhymes)

**Report of the Working Group on Role and Effectiveness of Diocesan Council, Progress Report (050-01-02-06).** A written report was circulated. The Working Group will meet again and report back to Council at its April meeting.

**Report of the Task Group considering the Size of Synod Membership.** Patrick McWade advised Council that he had been elected chair of the Task Group. They anticipate a report, as requested, at the April meeting of Council.

**Report from the Council Representatives on the Diocesan/Cathedral Development Consultation.** The Consultation will be held on February 23, so no report was available. The representatives will report at the April meeting of Council.

**Council Received additional written reports from:**

National and World Mission (020-01-02-06)

Resource Centre (036-01-02-06)

the Diocesan Archivist (046-01-02-06)

**The meeting concluded at 5:00 PM with prayer and a blessing offered by the Rev'd Jim Slack, Lutheran Partner.**

The Rev'd Canon Fred Krieger, Executive Secretary of Synod

Signed: \_\_\_\_\_

Date \_\_\_\_\_

**Minutes of a Meeting of Diocesan Council**  
**Thursday, 20 April 2006**  
**1:00 to 5:00 PM**  
**ADC, Binney Hall**

**002-01-06-06**

**Welcome:** Bishop Hiltz welcomed members of Council and called the meeting to order.

**Present:**

**Lay members:** Sandy Evans, Roy Newcombe, Judith Beaver, Ken Turner, Patrick McWade, Elaine Young, Ruth Kingsbury, Elizabeth Pooley, Donna Mosher, Reg Beaver, Kees Zwanenburg

**Clerical members:** The Rev'ds Mark Kingsbury, David Reid, Gloria McClure-Fraser, Fred Rhymes, Heather Hamlin Gravells, Katie Tait, Cathy Lee Cunningham

**Lutheran Partner:** The Rev'd Jim Slack.

**Ex officio members:** Bishop Fred Hiltz, Bishop Susan Moxley, the Chancellor, John Arnold, the Executive Secretary, Fred Krieger

**Staff:** Diocesan Executive Director, the Rev'd Canon Gordon Redden, Mr. Peter Flemming, Controller

**Guests:** Ian MacDonald, the Rev'ds Trevor Lightfoot and David Fletcher

**Regrets:** Karen Wood, Jonni Turner, Barbara Trecartin, the Rev'ds Dianne Parker, Jim McCorriston, Glen Burgomaster

**Minutes of the previous meeting (002-01-04-06).** The minutes were approved as circulated.

**Agenda of this meeting (001-01-04-06):** The agenda was considered. Comments: Letting Down the Nets Report will be briefer than anticipated; Strategy Planning Report will be available at the June meeting; Randy Townsend has submitted a written report on Synod Arrangements and will not be present.

**Notices and business from the Executive Secretary of Synod:**

**Council remembered** the Rev'd Gerald Burrows who died since the last meeting of Council:

**Guests expected at Council meeting were named:** Ian MacDonald, Trevor Lightfoot, David Fletcher.

**Correspondence:** Letter of thanks from Coverdale acknowledging receipt of our 2006 Grant of \$15,00, from Kathleen Jennex.

**Notices:** Bishop Hiltz's annual performance evaluation has been completed (see document 005-02-04-06)

Council members were asked to revise the Council General Index:

038, Letter Down the Nets Project

039, 300<sup>th</sup> Anniversary/ 2010 Celebrations

045, Youth Ministry

**Common Prayer:** Led by Ken Turner

**Anglican Foundation Application:** Ken Turner, Chair of the Screening Committee reported that the application for an Anglican Foundation grant received from St. Paul's, Antigonish, is in order and the Screening Committee recommends that Council approve its forwarding to the Foundation.

It was moved and seconded (Ken Turner/Reg Beaver)

***'that Council approve the application of St. Paul's Anglican Church, Antigonsh for a grant of \$5,000 for submission to the Anglican Foundation.'*** Carried.

Ken Turner advised Council that we had now reached our limit of three applications to the Foundation for the year 2006.

**Report of Bishop Hiltz:** Bishop Hiltz circulated a report (003-01-04-06) and spoke to it. He and Bishop Moxley have established a new pattern of meetings: (a) ad hoc; (b) weekly two hour meetings; (c) monthly meetings (from 9:30 AM to 3:30 PM). A new parish visitation schedule is about to be published. Bishop Hiltz spoke to the new title and job description of the position formerly known as the Executive Assistant

to the Bishops (document 026-02-04-06). The position is now to be known as Diocesan Executive Director. The new position description better reflects Canon Redden's duties.

It was moved and seconded (Elizabeth Pooley/Mark Kingsbury) that  
***'Diocesan Council accept the title and position description of Diocesan Executive Director, dated April 20, 2006.'*** Carried

**Report of Bishop Moxley:** Bishop Moxley spoke to her written report that had been circulated (030-02-04-06). She and Bishop Hiltz were speaking out, as requested, on public issues: VLTs, offensive anti-religious cartoons, water issues. She called Council's attention to Mental Health Week (May 1-7). Housing for women with mental health challenges is especially a problem.

Comment; More media attention can sometimes be gotten when these matters are addressed through inter-faith and ecumenical groups.

**Report of the Diocesan Executive Director:** The Rev'd Canon Gordon Redden spoke to his written report that had been circulated (026-01-04-06), organized under the categories, Human Resources, Committee of Chairs and 2007 Budget, Support to Clergy and Parishes and Diocesan Administration.

**Report of the Controller:** Peter Flemming explained that detailed reports were submitted to the Administration and Finance and Parish Relations Committees. He invited questions.

Questions:

Reconciliations complete? (A) Not all are complete, but work is ongoing.

How many persons work in the Finance office? (A) Peter Flemming, Christine Newcomb, Patrick Pearse, Elizabeth Seymour. Svetlana is out on maternity leave and is replaced by Patrick.

**Capital Campaign Update:** Canon David Reid gave an oral report and submitted a written report. The Campaign has reached 83% of its goal. The amount pledged to date is \$2,724,474.00. Charles O'Neil has been hired part time to oversee the continuing work of the Campaign office. 10,000 Anglicans have not responded to the Campaign. Visits are still to be made to persons who might make major gifts. With the help of Atlantic School of Theology, another informational/promotional DVD will be made. A newsletter will be published for donors. He circulated photocopies of the draft copy of Vol. I, Issue 1. An information insert is planned this Fall for the Diocesan Times.

Comments:

The newsletter is a good idea. Donors want to know where their money goes.

Circulate to parishes – bulletin boards, bulletin covers, minimize solid black to keep photocopy costs down.

**Letting Down the Nets Stewardship Project:** Bishop Moxley circulated a written report to Council (038-01-04-06). It is anticipated that a report from the interviewers will be completed for the June meeting of Council. Highlights: 56 persons have been interviewed – 28 lay and 27 [sic] clerical. The Diocese needs a communication strategy. Diocesan structures are shifting and people are unsure what is happening. Three persons from our Diocese will attend a Stewardship Conference in early June. We have purchased a membership in the Episcopal Network for Stewardship. Synod will hear about stewardship from Mr. Bruce Rockwell, President of the Episcopal Network for Stewardship.

Questions, comments:

What does a communication strategy entail? (A) Bishop Moxley is attempting to find out.

Will the interviewers return to interviewees when answers are unclear? (A) They will discuss matters with the overseeing committee. We don't know whether they will return to original sources of comments.

**Synod Arrangements:** Randy Townsend had submitted a written report that was circulated (006-01-04-06). Fred Krieger commented on the report. The theme of Synod is under discussion.

Comment:

Persons attending Synod might be made aware of parking available at shopping centres.

**2010 Celebrations:** Bishop Hiltz gave an oral report. The planning committee is growing. It now has subcommittees. Bishop Peters has written a prayer for the celebrations. A logo will be produced. Parish histories will be updated. Brian Cuthbertson will prepare a 'coffee table' kind of history of the Diocese, featuring pictures over text. There will be regional services. General Synod will meet in Halifax in 2010. There will be a main service in the Metro Centre or similar venue. Mementoes will be oil stocks made by Nova Scotia Crystal. An endowed fund for contributions to the Primate's World Relief and Development Fund is planned. A service to begin the journey to 2010 is planned for Friday, 22 April 2006 in the Cathedral.

**Administration and Finance:** The Rev'd Trevor Lightfoot circulated and spoke to a report (010-01-04-06) containing several headings: Insurance, Medical and EAP Task Group, Budget, On the Horizon, and Allotment Arrears. The Committee recommended acceptance of the 5/3 Plan, Mark 3, An Action Plan for Conversation about Financial Viability' (010-03-04-06). Ian MacDonald led Council through the Plan. A document, 'Conversations about Financial Viability' was circulated to Council. That document gave a history of deliberations dealing with allotment arrears, a revised agenda for Special General Parish Meetings, and a revision of the Bishop's Pastoral letter #2.

Questions and discussion:

Who do the pastoral letters go to? (A) #1 to all parishes; #2 to those in allotment arrears.

How do we know that the letter will be read? There is resistance to reading pastoral letters.

(A) there will be follow up to the letters.

Publish #1 in the Diocesan Times.

The plan will help with the morale problem caused by those who fail to pay allotments.

What about those who fail to cooperate? (A) There is a time line and a process.

Make the language of step 5 (consequences) more pointed. Parishes may be closes or amalgamated.

Perhaps some kind of partnering would help the process.

***Council members agreed that step 5 of the Plan should be strengthened to read in its final sentence, 'The outcome may be revitalization of the parish with full-time ordained ministry, or a move to part-time ministry, or possibly a move to shared ministry with another parish, or amalgamation with another parish.'***

It was moved and seconded (Fred Krieger/Mark Kingsbury) that

***'Council accept the 5/3 Action Plan for Conversation about Financial Viability as amended in the meeting, including the Agenda for Special General Parish Meetings as amended in the handout and the Bishop's Pastoral letters, as amended in the handout. [It is understood that dated material can be adjusted as needed.]' Carried.***

**Report of the Task Group on the Size of Synod:** Patrick McWade, chair of the Task Group, presented and commented on a report that had been circulated (005-01-04-06).

In light of the report, it was moved and seconded (Patrick McWade/Fred Krieger) that

***'Diocesan Council, through the Executive Secretary of Synod, ask the Constitution and Canons Committee to prepare a motion for the October 2006 Synod that incorporates the following changes in the Constitution of Synod:***

***(1) that youth representatives be included within the section on lay representatives;***

***(2) that each parish be entitled to send three lay representatives to synod;***

***(3) that if one lay representative only is sent, that representative may be a lay or youth lay representative;***

***(4) that if two lay representatives are sent, it is preferable that one be a lay representative and one be a youth lay representative; and***

***(5) that if three lay representatives are sent, one shall be a youth lay representative.'***

It was moved and seconded (Patrick McWade/Fred Krieger) that

**"Council ask the Executive Secretary of Synod to put this motion before the October 2006 Synod if that Synod changes the lay membership of Synod:**

**‘At the Synod following the October 2006 Synod, on the last day of that Synod, Synod shall be advised of the lay/clerical balance of synod membership at this and the October 2006 Synod and that it will be in order to move a motion that calls for a study of the balance of lay/clerical members of synod and ways of changing that balance should it seem wise, to be brought to the next session of synod.’”**

**‘Living Stones’ Presentations:** The Rev’d David Fletcher made a Power Point presentation on the ‘Living Stones’ movement. Elizabeth Pooley circulated and spoke to a document presented to a ‘Living Stones’ conference summarizing a case study, “Shared Ministry in Shelburne Council [County?], including sections on the facts, the first attempt at shared ministry (1984), the positive power of hiatus (a time line) and our experience at Living Stones, the Good, the Bad and the Ugly. Bishop Hiltz spoke to the contribution made to the Diocese by Living Stones. Our association with the movement has changed our language (to emphasize the ministry of all the baptized), encouraged the use of covenants, supplied new models of ministry and influenced and supported our initiatives in healthy congregations.

**Council of General Synod:** Bishop Moxley circulated two documents regarding recent work of the Council of General Synod: 007-02-04-06, Daily Highlights of the November 2005 meeting) and 007-03-04-06, regarding the Communion wide ‘listening process’ on human sexuality, homosexuality and the blessing of same sex unions. She spoke about the work of the Council and the variety of topics that come before it. She asked how we as a Diocese might honour the request to engage in respectful discussion and listening on human sexuality, homosexuality and the blessing of same sex unions.

Council members spoke briefly of their own experiences in this matter, (perplexity, confusion, no clear direction from our leaders) and named available resources (Eric Beresford, the voices of homosexual persons).

Highlights:

Lutherans have had these conversations. People talked and didn’t talk. But did we listen? How do we know when we are listening? People in opposition fill the space to impose their own will. “Listen only to me.”

Whom does God love? Homosexuality can be construed as natural but not normal.

The people we most need to hear from are often absent or silent.

It was moved and seconded (Gloria McClure-Fraser/Cathy Lee Cunningham) that

***‘Council invite the Bishops to form a task group to help the Diocese undertake a listening process on sexuality, homosexuality and the blessing of same sex unions, and to report the membership and mandate of the task group to Council at its June 2006 meeting.’ Carried.***

The Chancellor noted that the Windsor Report might be added to the material to be discussed.

**Report on Youth Ministry Coordinator:** Bishop Moxley directed the attention of Council members to the draft Newsletter of the Leap for Faith Campaign circulated to members that contains an article (with picture) on the new youth ministry coordinator, Michael Janz. He begins his duties on May 18, 2006.

**Report from the Role and Effectiveness of Diocesan Council Working Group:** Bishop Moxley referred Council members to the written report of the Working Group, 050-01-04-06. Council will address the matters raised in this report at its June 2006 meeting.

**Reports gratefully received from:** Diocesan Archivist, 046-01-04-06; Diocesan Resource Centre Advisory Committee, and Services to Parishes and Regions Committee, 030-01-04-06

**The meeting concluded at 5:00 PM.**

**Date:** \_\_\_\_\_

**Signed, Executive Secretary of Synod:** \_\_\_\_\_

The Rev’d Canon Fred Krieger

**Minutes of a Meeting of Diocesan Council**  
**Thursday, 15 June 2006**  
**1:00 to 5:00 PM**  
**ADC, Binney Hall**

**002-01-09-06**

**Welcome:** Bishop Hiltz welcomed members of Council and called the meeting to order.

**Present:**

**Lay members:** Sandy Evans, Roy Newcombe, Judith Beaver, Ken Turner, Elaine Young, Ruth Kingsbury, Elizabeth Pooley, Donna Mosher, Reg Beaver, Kees Zwanenburg, Karen Wood, Jonni Turner

**Clerical members:** The Rev'ds Mark Kingsbury, David Reid, Heather Hamlin Gravells, Dianne Parker, Jim McCorrison

**Lutheran Partner:** The Rev'd Jim Slack.

**Ex officio members:** Bishop Fred Hiltz, Bishop Susan Moxley, the Chancellor, John Arnold, the Dean, Glen Burgomaster, the Executive Secretary, Fred Krieger

**Staff:** Diocesan Executive Director, the Rev'd Canon Gordon Redden, Mr. Peter Flemming, Controller

**Guests:** Peter McCreath, David Coates, Joel Archibald, Michael Ganz, the Rev'd Trevor Lightfoot

**Regrets:** Barbara Trecartin, the Rev'ds Fred Rhymes, Stacey Renouf, Katie Tait, Cathy Lee Cunningham, Gloria McClure Fraser

**Welcome and introduction of Michael Ganz**

Bishop Hiltz welcomed and introduced the new youth ministry coordinator, Michael Ganz to members of Council.

**Minutes of the previous meeting (002-01-06-06).** Under Notices from the Executive Secretary of Synod, Correspondence, the grant to Coverdale was \$15,000 not '\$15,00'. The minutes were approved as corrected.

**Agenda of this meeting (001-01-06-06):** Canon David Reid will report on the Capital Campaign immediately after Worship.

**Notices and business from the Executive Secretary of Synod:**

**Council remembered persons who died since the last meeting of Council:** Clyde B Faulkner, an active member of Church of the Holy Spirit, Dartmouth, and the Rev'd Sam Miller who served 38 years in active priesthood.

**Correspondence:** Copy of a letter from the Wardens of Trinity Parish, Digby to the Anglican Foundation thanking them for a grant of \$5,000.

From the Bishop of the Arctic seeking assistance in rebuilding their Cathedral recently destroyed by fire. Action on this: Put the letter on the Net News, identify persons who might want to make a special gift for the rebuilding of the Cathedral.

Letter from the Rev'd Jim Slack advising Bishop Hiltz of a standing invitation for Anglican representation at the Fall and Spring meetings of the Atlantic Conference Council.

**Notices:** Canon Krieger noted the following handouts for the meeting: travel forms, reports from the Bishops, from National and World Mission, from Strategy Planning Committee, replacing the report mailed in error to Council members, an update of Council membership, and a revised Nomination Form for Synod elections (do not use the one mailed out which contained an error). Completed forms are to be returned to the Synod. The Form is also posted on the website.

**Motion to Concur with an Amalgamation:** It was moved and seconded (Elizabeth Pooley/Jonni Turner) **'that Council concur with the amalgamation of the Lockeport-Barrington Parishes'**. Carried.

**Worship:** The Rev'd Dianne Parker led Council in worship.

**Update on Capital Campaign:** David Reid reported. Highlights: An occasion was held to thank the Wilson Foundation for a \$200,000 donation. Synod will feature presentations on stewardship. A second DVD presentation is being prepared for Synod. This can be used for the Leap for Faith Sunday, 15 October. A person who has made a gift will speak on how giving has affected her/him. A financial

accountability report will be made, showing how much money has been raised, how much has been spent and a report of campaign costs. A second donor letter will go out soon. Jana's position in the Campaign office will be reduced, but some help will be required until 2009. Campaign total to date: \$2,741,702.00.

**Report regarding anticipated renegotiated settlement agreement:** Canon Redden brought a report from the Campaign Financial Planning Task Group and the Controller, Peter Flemming entitled 'Recommendation to Bishop Hiltz and the Diocesan Council Relating to the Anticipated Renegotiated Settlement Agreement' (029-01-06-06).

**Highlights of Report:** The Report provided background that contained projections of spending for 2007 and overall projections of totals to 31 December 2009. In light of an anticipated reduction in our portion of the settlement fund pay out, (about \$468,000 - the precise figure is unknown), the Task Group recommends that Council give consideration to applying \$372,000 to the financial campaign and \$96,000 to the Healing and Reconciliation Fund (*numbers are examples only*).

**Highlights of discussion:** Suggestions about sending money to the Council of the North in light of worsening conditions in the North, or helping with the rebuilding of the Arctic Cathedral. The Council of General Synod is setting up an endowment fund for the Council of the North that will be run by General Synod. The healing fund has need of funds. Financial Campaign Task Group recommendations always come back to Council.

**Concurrence:** Council did not vote on these recommendations which were made to alert Council to some issues, but after discussion Bishop Hiltz named the sense of the discussion to be concurrence with the principle that the Diocese would retain a portion of the refund, if any, and that a portion would go outside the Diocese.

**Report of Bishop Hiltz (003-01-06-06):** The Bishop highlighted portions of his report. The Diocesan Service 'Beginning the Journey' with Bishop Bruce Howe as preacher was well-received. He had a good meeting with persons responsible for the Tangier Deanery Camp. He has met with representatives of the Parish of Newport-Walton who are developing a model of ministry that might have wider application. He met with the Heads of Theological Colleges. Schools are asked to give more attention to stewardship and congregational development. He reminded Council members of the forthcoming service celebrating our partnership with the Diocese of Manicaland.

**Report of Bishop Moxley (003-02-06-06):** Bishop Moxley added comments to her report. Lay people have carried youth ministry for years. She attended a wonderful stewardship conference. 'Rather have a generous giver than a tither.' Mauritz Erhard and the Rev'd Jane Reid attended also. There will be a conference in September in Seattle. ACPO process: there are ten new stipendiary candidates and two new non-stipendiary candidates.

**Report of the Diocesan Executive Director (026-01-06-06):** Canon Redden spoke briefly to his report which named actions relating to: Human Resources (Task Group on Hospital Chaplaincy needs, possibility of investing choices within Diocesan Group Retirement Savings Plan, Michael Janz now has an office, internet and phone connections, a Summer Research Assistant, Morag Townsend, to undertake a 'benchmarking study' under the direction of Janet Marshall. Support to Parishes (meeting with Regional Council of the Eastern Shore, Regional Deans meeting, 5/3 Parish Visit Strategy Task Group. Diocesan Administration (assist TEC leaders in volunteer screening, preparing for oil tendering bids, work with Medical and EAP Task Group, and Dean and Chapter. Committee of Chairs (looking especially at how we can help create healthy congregations and furthering the Diocesan Vision.

**Report of the Controller (028-01-06-06):** Peter Flemming reported on current initiatives, parish visits, and the 2006 Financial Statement (summary) to June 6, 2006. The audit is going slowly. The 2005 audit will change in scope. Payroll: attempting to set up all electronic transfers.

**Discussion of Role and Effectiveness of Diocesan Council (050-01-06-06).** Bishop Moxley led the discussion. Highlights: Help repair gap between parish and Diocese. Address the perception that decisions are made from the top down. Council needs to be active rather than reactive. Enhance orientation for Council members. Circulate previous years minutes to new members. Perhaps also

highlights. Review organization of the Diocese. Incorporate an educational component into each meeting. Prepare a handbook for Council and Committee members. Speak to Council's authority. Attempt to reorient Council's agenda to the Diocesan Vision. Develop an effective communications strategy. Council should get better reports from standing committees with appropriate background information. Representatives of the standing committees should be present at Council meetings. Post membership of Council on the website. Assure that persons appointed to Council also serve on standing committees.

It was moved and seconded (Bishop Moxley/Elizabeth Pooley)

**'that this Report be referred to the Agenda Committee of Council for consideration and recommended action.'** Carried.

**Report of the Strategy Planning Committee** (008-01-06-06). Presenters: Peter McCreath, David Coates and Joel Archibald. Peter McCreath advised Council members that the report mailed to members was an earlier draft. He circulated the correct draft to members entitled 'The Elements of a Healthy Diocese, May 24, 2006'. The Report includes a Preface, Introduction, Mission and Goals, a Healthy Diocese: General Principles, Corporate Structure, Staff Structure, Spiritual Leadership, Support for Parishes and Clergy, Public Social Responsibility, Canadian and World Wide Church, and Long Term Planning. Some ideas in the report have already been implemented. The Report is circulating to various groups and committees for feedback. This is a progress report.

Discussion highlights: An exciting report. Arrange for a wide discussion in the Diocese. Report lacks visual impact and aids. Put public social responsibility first. Condense the Report into five to eight memorable points. Make clear recommendations on how to create a healthy diocese. Perhaps summarize major points, then go into more detail. The contents of the Report needs to be coordinated with the 'Letting Down the Nets Project Report'.

It was moved and seconded (Jonni Turner/Heather Hamlin Gravells)

**'that Council receives the Report with gratitude, and asks the Strategy Planning Committee to review comments made at this Council meeting and the 'Planning Study Report for the Diocese of NSPEI' prepared by the consultant team of the Letting Down the Nets Project, dated June 1<sup>st</sup>, 2006, in order to incorporate, combine, synthesize and correlate the comments and study results into the document on Elements of a Healthy Diocese.'** Carried

**Letting Down the Nets Project Presentation** (038-01-06-06). Bishop Moxley presented the Report which summarized a 34 page report prepared by the consultants. Highlights: Urgent need to address the allotment system, communications, organization and financial governance, strengthening parishes through a stewardship education plan and through congregational development. The Report challenged Council to look especially at the allotment system, communications and organizational and financial governance. Is Council prepared to study the full Report and endorse the Stewardship initiative? Is Council willing to tackle the difficult issues with the assistance of our LDTN consultants?

Bishop Hiltz recommended a special meeting of Council in September to (a) address the full Report, and to (2) address other issues so that Synod is advised.

Comments: Discussion on allotment should begin at the grass roots. We need a communications audit. The Task Group working with the Consultants will plan the special meeting.

**Council agreed to meet on Wednesday, September 13, from 10:00 AM to 4:00 PM to discuss the full Consultants Report of the Letting Down Nets Project.** The Task Group working with the consultants will plan the meeting.

**Report of the Administration and Finance Committee** (010-01-06-06). The Rev'd Trevor Lightfoot gave an oral report. A proposed budget will be mailed out to Council members for consideration and approval at the October meeting. Five parishes have responded to the 5/3 Plan letter. A document recommending terms of reference for an independent audit committee along with comments was circulated to Council.

It was moved and seconded (Fred Krieger/Kees Zwanenburg)

**‘that Council recommends to Synod that the audit committee for the Diocese of Nova Scotia and Prince Edward Island be established as an independent committee reporting to Diocesan Council. The Committee should be made up of individuals knowledgeable in financial reporting and decision making to insure independence in dealing with the finances of the Diocese.’ Carried.**

**Task Group on Listening Process:** Bishop Hiltz reported that he and Bishop Moxley have a person in mind to chair a task group that would lead this discussion, but that the task group mandate has not yet been fully developed nor persons invited to form it.

**Property Development, Phase Two Report:** Bishop Hiltz reported that proposals for consideration are imminent, and will probably be ready in the next two weeks.

**Ratification of Persons Co-opted to Synod:** Canon Krieger submitted list of twelve names, ten of which will be co-opted to Synod.

It was moved and seconded (Fred Krieger/Judy Beaver)

**‘that the eleven names submitted be ratified with the understanding that only ten of these twelve would be co-opted.’ Carried.**

The List: Don Pulsifer, Jamie Cochran, Charlotte Cochran, Janet Marshall, Carolyn Chenhall, Chris Stillwell, Tim Reid, Pam Bergren, Gary Giles, Bernie Hart, Rory Francis.

**Why is the Services to Parishes and Regions Committee being eliminated as a Standing Committee of Synod?:** The Rev’d Jim Slack asked this question of Council.

Answer supplied. The functions of the committee were thought to be better put under the Ministry Committee and the National and World Missions Committee.

**The meeting concluded at 5:00 PM.**

**Date:** \_\_\_\_\_

**Signed, Executive Secretary of Synod:** \_\_\_\_\_

The Rev’d Canon Fred Krieger