



**DIOCESE OF NOVA SCOTIA AND PRINCE EDWARD ISLAND
OPERATING BUDGET
FOR YEARS ENDING DECEMBER 31, 2014, 2015, 2016, 2017, 2018**

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	<u>ACCT #</u>	<u>Actual 2014</u>	<u>Actual 2015</u>	<u>Budget 2016</u>	<u>Actual 2016</u>	<u>Budget 2017</u>	<u>Budget 2018</u>
PARISH SUPPORT & OTHER INCOME							
Parish Support (Allotment)	8000	\$ 2,086,313	\$ 2,007,085	\$ 1,881,300	\$ 2,024,664	\$ 1,876,400	\$ 1,871,000
Investment Income	8100	145,335	153,674	140,000	173,133	151,300	165,000
Insurance Recovery	8500	24,050	23,210	30,000	23,757	30,000	31,000
Inglis Fund	8101	53,929	57,163	53,000	57,265	55,000	55,000
Other Income - Short Term Inv	8200/8850	22,030	22,588	22,000	2,201	23,000	5,000
Generation to Generation		-		20,000	-	20,000	20,000
Capital Campaign Fund	2910/9010	19,798	24,884	10,000	8,338	10,000	10,000
CAPP Parish Funding		2,958	6,797	24,000	4,941	16,000	16,000
Support from Reserve				9,300			
Extension Fund Commission							45,000
TOTAL INCOME		2,354,413	2,295,401	2,189,600	2,294,299	2,181,700	2,218,000
TOTAL EXPENDITURES (DETAILS FOLLOWING)		1,937,732	1,911,731	2,189,600	2,279,350	2,181,700	2,218,000
SURPLUS (DEFICIT)		\$ 416,681	\$ 383,670	\$ -	\$ 14,949	\$ -	\$ -

EXPENDITURES

HEALTHY LEADERSHIP

	<u>ACCT #</u>	<u>Actual 2014</u>	<u>Actual 2015</u>	<u>Budget 2016</u>	<u>Actual 2016</u>	<u>Budget 2017</u>	<u>Budget 2018</u>
Episcopal Ministry							
Salaries EI & CPP	8600	\$ 147,719	\$ 176,459	\$ 199,000	\$ 206,018	\$ 222,000	\$ 216,000
Benefits - Pension, LTD	8602/8603	36,770	35,307	47,000	45,242	54,000	49,000
Housing Allow. Bp Ex Di, VitCo	8600	54,000	48,000	72,000	72,000	72,000	72,000
Travel and Expenses	8604	9,633	10,904	15,000	16,602	17,500	17,500
Special Functions, Hospitality	8608	7,509	2,247	3,000	5,067	3,000	4,000
Bishop's Discretionary	8810	3,976	2,945	4,000	3,880	3,500	4,000
Bishop's Advisory Council	9538	7,795	6,910	10,000	8,819	8,000	9,500
Regional Deans	9304	7,500	5,490	10,000	5,066	7,000	6,500
Cathedral	9516	12,500	12,500	12,500	12,500	12,500	12,500
Project work		15,499	7,713		3,856		4,000
		302,901	308,475	372,500	379,050	399,500	395,000

Discernment

		<u>Actual 2014</u>	<u>Actual 2015</u>	<u>Budget 2016</u>	<u>Actual 2016</u>	<u>Budget 2017</u>	<u>Budget 2018</u>
Discernment Resources	9011-01	\$ -		\$1,000	0	\$500	\$500
SOM Pre Ordination Assessment	9011	-	160	1,000	-	500	500
Psychological Assessment	8952	-		2,500	-	2,000	1,500
CAPP Pre Ord Review	8952-01	-	116	2,500	96	1,000	500
SOM-ACPO	9012-01	1,000	1,205	1,000	1,266	1,500	1,500
Vocations Conference	8950 10	501	639	1,000	832	1,000	1,000
CAPP Co Ordinator Sal + Bene	9020-00	37,400	37,362	37,500	37,478	30,000	32,300
Community of Deacons	9015	3,318	4,322	4,100	1,731	4,100	3,500
CAPP Events	8947-01	8,195	12,382	29,300	10,664	21,000	21,000
Ministry Development	8925						-
Minis Comm Meet/Other--HL VSST	8814-40	334		500	-	500	500
		50,748	56,186	80,400	52,067	62,100	62,800

Formation

		<u>Actual 2014</u>	<u>Actual 2015</u>	<u>Budget 2016</u>	<u>Actual 2016</u>	<u>Budget 2017</u>	<u>Budget 2018</u>
Formation Director (Sal + Ben)	9560	\$33,876	34,553	34,200	35,158	35,500	35,700
Formation Program resources	9563	922	2,130	500	2,173	2,000	2,000
Formation Travel	9567	1,236	946	1,200	1,223	1,000	1,000
Meals & Hospitality	9565	2,289	1,889	4,500	1,904	2,500	2,500
Music	9561	5,815	6,983	6,500	5,883	7,000	7,000
Diocese of Fredericton (Participation)	9568	(9,500)	(9,500)	(2,000)	-		-
Dorothy Ward Endowment	9570	-		(15,500)	-	(15,500)	(15,500)
Honorarium/New Program (AST)	9560	610	700	200	3,850	500	-
Formation Retreats	9564	400		500	885	500	500
Mentoring & Con Ed -Newly Ord	9009	374	799	3,200	2,080	1,500	1,500

Summer Field Placement	8862	24,030	13,908	26,000	44,956	20,000	41,500
		60,052	52,408	59,300	98,112	55,000	76,200
Clergy Support		Actual 2014	Actual 2015	Budget 2016	Actual 2016	Budget 2017	Budget 2018
Continuing Education	9508-10	36,713	36,900	37,500	36,863	37,500	37,500
Group Life	9504-10	17,426	24,747	35,000	26,676	27,000	27,500
Medical/Dental	9506-10	159,484	157,025	180,000	168,574	170,000	170,000
Clergy Conference	8911	192		10,000	9,834	10,000	10,000
Clergy Transfers	8860	41,153	24,597	50,000	54,984	36,000	40,000
Short Term Disability Costs	9507				14,073		5,000
		254,968	243,269	312,500	311,004	280,500	290,000
Atlantic School of Theology	9514	\$24,276	32,368	32,500	22,368	32,500	32,500
Clergy Wellness Capit Campaign	8861	\$13,132	9,884		8,338		-
							-
							-
HL VSST-Educ for Ministry	8951	\$1,732	2,662	2,000	2,130	3,500	3,500
Lay Ministry	8940	0		2,400	-	1,500	1,000
ACW Board Grant	8910	8,000	9,077	9,500	5,000	9,500	7,500
Healthy Leadership VSST	8814-40	590	372	1,500	745	1,000	1,000
		10,322	12,111	15,400	7,875	15,500	13,000
Total Healthy Leadership		716,399	714,701	872,600	878,814	845,100	869,500

	ACCT #	Actual 2014	Actual 2015	Budget 2016	Actual 2016	Budget 2017	Budget 2018
MISSION, OUTREACH							
Fairness in Basic Human Needs	8814-74	\$ 2,200	2,200	2,200	-	2,500	500
PWRDF Task Group	8814-76	370	250	600	504	500	500
Refugee Task Group	8814-75	1,800	1,900	1,800	1,773	2,000	2,000
Environment Task Group	8904	-	(514)	600	531	300	300
First Nations Relations Task Group	8814-72	-		600	100	200	200
MOST Grants	8944	2,390	500	700	5,362	1,000	3,000
Mission to Seafarers (Grant)	9014	5,000	5,000	5,000	5,000	5,000	5,000
MOST Meetings	8814-70	1,039		1,500	-	500	500
NWM Meetings		-					-
New Missional Initiatives							42,400
Total Mission ,Outreach		12,799	9,336	13,000	13,270	12,000	54,400

YOUTH & FAMILY MINISTRY		Actual 2014	Actual 2015	Budget 2016	Actual 2016	Budget 2017	Budget 2018
Youth Co-Ord (Sal/Ben) Note 3.	8930	-	11,301	41,400	41,618	43,000	43,400

Youth Co Ord Ex (Incl Reg Yt Wkrs)	8931,14,15		1,311	11,100	6,028	12,000	12,000
Youth Ministry - Programs	9225	8,585	5,573	10,000	8,143	10,000	10,000
Campus Ministries					-		0
Kings/Dal-Sal/Bene/Trv	9200-9204	37,477	37,950	38,700	36,723	39,000	37,900
Other Campus Ministries	9211 9240	6,000	6,000	6,000	6,000	6,000	6,000
VSST meetings		486	1,942	500	2,821	1,500	2,000
Total Youth & Family Ministry		52,548	64,077	107,700	101,333	111,500	111,300

Healthy Parishes & Parishon Building Healthy Parishes

		Actual 2014	Actual 2015	Budget 2016	Actual 2016	Budget 2017	Budget 2018
Resource Centre	8908	\$1,718	\$ 1,679	\$ 2,000	\$ 1,552	\$ 1,500	\$ 1,500
Stewardship	8902	4,286	6,275	6,500	2,743	6,500	6,500
Healthy Parishes VSST Meeting	9520	\$ -		2,000	5,763	1,000	2,000
Health Care Chaplaincies							\$ -
Salaries and Benefits	9100-9103	74,795	75,052	75,500	49,942	76,000	72,100
Health Care Program Support	9109-9111	2,953	395	3,000	430	2,500	2,500
Hospital Visit Teams	9108	-		-			-
Parish Relations Meet + Travel	8814-26	2,743	3,933	3,000	1,437	4,500	3,500
Total Healthy Parishes & Pari		86,495	87,334	92,000	61,867	92,000	88,100

FINANCIAL MGT & DEVELOPM

Diocesan Times	8901	\$ 18,809	\$ 20,481	19,000	27,430	29,000	29,000
Communication/Web Site Mgt	8707-01				-		-
Phase11 Return move	8706-02						
Fin Mgt VSST meeting expense	8814-20	3693	1868	4000	1487	3000	2500
Budget Task Group	8814-25	194	671	200	447	500	500
Investment liaison	8814-27	-					-
Mortgage Loan & Property TG	8814-22	603		600	263	300	300
Planned Giving	8835	-		5,000	-	5,000	
Total Fin Mgt & Devel		23,299	23,020	28,800	29,627	37,800	32,300

Human Resources

HR VSST Meeting	8814-24	\$2,174	926	2,500	935	1,500	1,500
Total Human Resources		2,174	926	2,500	935	1,500	1,500

Other Major Category Expen

		Actual 2014	Actual 2015	Budget 2016	Actual 2016	Budget 2017	Budget 2018
Archives	8818	\$ 28,589	29,852	29,200	28,394	29,000	29,700
Diocesan Council	8814-10	15,297	15,260	18,500	16,577	17,000	18,000
Diocesan Synod	8820	15,000	10,523	15,000	15,000	15,000	15,000
Episcopal Task Groups	8814-61	-	607	700	770	700	1,000
Legal	8716	30,046	17,506	40,000	13,227	30,000	20,000
Rent-1340 Martello	8706	34,194	34,685	37,000	35,287	36,000	36,000
Insurance Program Administration	8709	27,165	28,853	30,000	30,516	30,000	31,000
Synod D+O+Gen Liability Premium	9580	4,599	5,535	6,500	5,577	6,500	6,500
Congregational Development	8815	6,666	15,000		-		-
VSST Cont + Task Gr	8714				-		
External Audit	8715	19,860	15,000	19,000	22,853	19,000	20,000
Refugee Grants					29,000		10,000
Allotment Rebate					135,085		
Total Other Major Category		181,416	172,821	195,900	332,286	183,200	187,200

Diocesan Admin Operating Expenses

		Actual 2014	Actual 2015	Budget 2016	Actual 2016	Budget 2017	Budget 2018
Salaries, EI & CPP	8700	\$241,877	239,936	250,000	248,424	250,000	249,400
Benefits - Pension & LTD	8702,3	29,500	25,871	33,600	23,193	37,600	23,300
Staff Travel & Expenses	8814	1,840	559	1,500	355	1,500	1,500
Staff Development	8725	2,503	978	2,000	2,153	1,500	2,000
Par Program Administration	8903		-		-		
Computer Support/Maintenance	8711	19,682	14,517	20,000	19,288	18,000	21,000
Telephone	8707	2,720	3,074	3,000	3,233	3,500	3,500
Postage	8710	9,825	9,456	10,500	10,562	10,500	11,000
Stationery, Supplies, Printing	8712	27,204	24,167	30,000	24,015	30,000	27,500
Meeting Rooms-Expense	8713-01	436	453	500	965	500	1,000
Par Program Administration	8903	8,894	11,460	10,000	14,856	12,000	13,000
Bank Charges/Par	8708	14,358	13,378	15,000	14,411	15,000	15,500
Miscellaneous	8713	1,619	1,313	1,000	2,861	1,500	1,000
Off Site Storage-during move	8714				-		-
HST	8719-20	40,716	43,171	41,500	49,571	43,000	45,000
Amortization	8720	19,069	17,549	20,000	16,761	17,000	20,000
Prior Period Adjustments	8714	-	397	1,000	-	500	500
Web Site Mgt	8707-01	6,726	5,467	6,500	1,079	6,500	3,500
Transition -Controller					-	20,000	5,000
Bishop Sue Retirement		6,182					-
Total Admin Expenses		433,151	411,746	446,100	431,727	468,600	443,700

GENERAL, PROVIN SYNOD

Actual 2014	Actual 2015	Budget 2016	Actual 2016	Budget 2017	Budget 2018
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General Synod Assessment	8842	400,000	400,000	400,000	400,000	400,000	400,000
General Synod Meeting Expenses	8840	6,530	6,500	6,500	5,449	6,500	6,500
Provincial Synod Assessment	8846	15,100	14,770	16,500	16,542	16,500	16,500
Provincial Synod Travel/Exp	8846-01	321		500	-	500	500
Lambeth	9518	7,500	6,500	7,500	7,500	6,500	6,500
TOTAL GENERAL & PROVINCIAL SYNOD		429,451	427,770	431,000	429,491	430,000	430,000
TOTAL EXPENDITURES		\$1,937,732	\$1,911,731	\$2,189,600	\$2,279,350	\$2,181,700	\$2,218,000

NOTE 1: CAPITAL CAMPAIGN FUND

Youth Coordinator - Salary & Benefits	8930-50	\$ -					
Youth Coordinator Expenses	8931-50						
Youth Function							
Clergy Wellness/Conference	8861-50	13,132	9,884	10,000	8,338	10,000	10,000
Communication	8918-50						
Web Site and IT Developments - New							
AST Incremental Funding	8861.5						
Resource Centre	8918.50						
Congregational Development	8707-50	6,666	15,000				-
Organizational Effectiveness Task Group	9514.50						
Generation to Generation				-	-	20,000	
TOTAL CAPITAL CAMPAIGN FUND		19,798	24,884	10,000	8,338	30,000	10,000

Assumptions made in drafting the 2018 Budget

Allotment rate is **19.25%**, Compliance rate is **94.0%**.

"Rent" reflects the negotiations between ADCC and Shannex, as it pertains to the Interest rate on the financing of the building.

"Support from Reserve" represents the assumed contribution from the 2014, 2015 Surplus.

"CAPP Parish Funding" : The revenue portion represents the proposed billing to Parishes for CAPP activities-"CAPP events" is the assumed costs.

"Diocesan Times" 2018 budget is the result of a review of costs involved with the continued production/mailling/format-of the Times.

Included in the 2018 Salary figures is an anticipated 1.1% increase in Stipend and staff Salary.