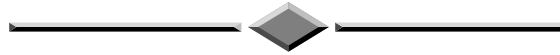


**Diocese of Nova Scotia**  **Prince Edward Island**

**Church Extension and Ministry Development Fund**



**APPLICATION FOR FUNDING FOR  
MISSION OUTREACH PROJECT  
GRANTS**

All applications should be forwarded by the annual deadline of  
October 15<sup>th</sup> to:

**The Parish Relations Task Group**  
Diocesan Synod of NS & PEI  
1340 Cathedral Lane  
Halifax, N.S. B3H 2Z1

## **Terms of the Fund for Parish Mission Outreach Project Grants:**

- On May 26, 2011, the Diocesan Synod of Nova Scotia and Prince Edward Island approved amendments to the terms of reference of the Church Extension Fund. The Fund was renamed the Church Extension and Ministry Development Fund.
- Provision was made for funding for Parish Missions. Synod resolved, "That, in addition to assisting parishes by providing loans and mortgages for land acquisition, new construction, or repairs and renovations to parish property, the income but not the principal of the Fund may be used to provide loans or grants to develop and support parish ministries and parish programming".
- Synod further resolved, "That Diocesan Council establish terms and conditions on which such loans, mortgages, and grants may be made by the Fund to parishes".
- On October 18, 2014, Diocesan Council approved amendments to the terms of the Fund with regard to grants for Parish Outreach Mission Projects (Sections 5-12).

"The Church Extension and Ministry Development Fund may provide a grant to a parish for the establishment of a Mission Outreach Project within a church, parish, or region that is deemed appropriate by the Bishop for the purpose of stimulating growth or enhancement of a parish's life within their community

Definition of a Mission Outreach Project – an intended program or activity that a parish undertakes as an outreach to engage with the wider community.

The Church Extension and Ministry Development Fund can enhance the work of the parishes by assisting with seed monies for mission projects and initiatives that develop or create opportunities for deeper interaction with the surrounding community and stimulate possibilities for growth and renewal.

Please note – Approved Mission Outreach Project grants are non-repayable.

All successful applications are to provide a summary of benefits realized from the Mission Outreach Project."

- **Application Process:** Applications for grants for Outreach Mission Projects are to be submitted to the Parish Relations Task Group of the Diocese. All applications are to be submitted by 15 October for consideration for the next fiscal year. The application form is attached as an appendix to these guidelines.

**Short Title of Project:**

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**Amount requested:**

\$ \_\_\_\_\_

**The Applicant**

1. Name of the Parish.

2. Name and address of person to be contacted for additional information.

3. Telephone number of contact person.

4. Describe the skills and qualifications you believe your Parish has which will enable you to carry out this project.

5. List any additional expertise needed to complete this project and where you plan to find it.

6. Please attach an extract of the minutes of the Parish approving this project.

### **The Objectives**

1. Explain how this project falls within the broad objectives of the Church Extension and Ministry Development Fund for Parish Mission Outreach Project Grants.

2. Objectives of project. What need do you believe God is calling you to meet? What population do you serve? How many people will be served by this project? Please include separate letter size sheets, if needed.

(a) General overall objective:

(b) Specific objectives:

## **The Project**

1. Why do you think this project is needed?

2. Who will be served by this project?

3. Please attach a work plan and schedule of events for the development and implementation of this project.
  
4. If this project is for the wider community (outside the Church), describe the community support that you have and that you will need to carry out the project.

5. Describe other services or resources which exist in your community similar to the service or resource which you seek to provide through this project.

6. Other funding received in connection with this project (please give amounts and sources).

7. Other funding applied for in connection with this project (give amounts and dates when approvals are expected).

8. Have you received funding for similar projects?

9. Has this project ever been submitted to the Diocesan budget process? If yes, please provide details.

10. Please provide a complete budget for the project attaching letter size sheets as required.

11. If your project includes the hiring of staff please provide details on each position, wages, reporting and supervising arrangements. Include a position description if available.

12. If the duration of the project will be greater than one year are you anticipating the submission of subsequent applications for funding? If the project will be ongoing how will permanent funding be arranged?



13. Please state clearly how you will know whether or not you have achieved the project's objectives and provide details of your evaluation process.

14. Is there any other information that would be helpful to the Mortgage Loan and Property Sub-Committee?